

COMMISSION LIAISON

Description of Operations

The Commission Liaison Office receives, processes and refers complaints, suggestions and inquiries received by telephone, in person, and by mail from citizens. In addition to following through to ensure that the matters are resolved, the office staff also schedule all appointments and maintain calendars for the Mayor and Commissioners. This staff is also responsible for the dissemination of some of the information that is released to the media.

Cost Center Expenditures By Category

	FY 2001 Actual	FY 2002 Budget	FY 2003 Continuation	FY 2003 Issues	FY 2003 Totals
Personal Expenditures	77,623	85,351	89,557	0	89,557
Non Personal Expenditures	1,319	1,900	1,200	0	1,200
Capital Expenditures	3,418	1,200	1,200	0	1,200
Totals	\$82,360	\$88,451	\$91,957	\$0	\$91,957

Personnel Summary

Actual Positions		2.00	2.00	0.00	2.00
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