

UNCLASSIFIED ADMINISTRATION

Description of Operations

The Unclassified Administration cost center was established to budget certain General Fund expenditures that are not part of any one City department's work program. The Unclassified Administration cost center includes such major items as: Hospitalization and Life Insurance for retired employees (except for those retired from enterprise and internal service fund departments), City wide memberships to various governmental organizations and associations, printing of the Agenda, Comprehensive Annual Financial Report and the Annual Budget, financial audit and advisor services/costs, legal liability protection, internal charges by Information Services for General Fund Departments, support for specific not-for-profit activities and postage for all General Fund Departments.

No personnel are assigned to this cost center.

Cost Center Expenditures By Category

| | FY 2001 Actual | FY 2002 Budget | FY 2003 Continuation | FY 2003 Issues | FY 2003 Totals |
|---------------------------|-------------------|-------------------|-------------------------|-------------------|-------------------|
| Personal Expenditures | 1,031,430 | 1,291,964 | 1,654,886 | 0 | 1,654,886 |
| Non Personal Expenditures | 1,164,249 | 1,275,834 | 1,396,383 | 0 | 1,396,383 |
| Transfer Expenditures | 79,766 | 119,000 | 64,000 | 0 | 64,000 |
| Totals | \$2,275,445 | \$2,686,798 | \$3,115,269 | \$0 | \$3,115,269 |

Personnel Summary

| | | | | |
|------------------|------|------|------|------|
| Actual Positions | 0.00 | 0.00 | 0.00 | 0.00 |
|------------------|------|------|------|------|

City of Sarasota, Florida
Unclassified Administration

| | Actual | Budget | Amended Budget | Estimate | Budget |
|--|--------------|-------------|-------------------|-----------|-------------|
| | 2000-01 | 2001-02 | 2001-02 | 2001-02 | 2002-03 |
| 205 Medical/Dental Ins. For Retirees | \$ 1,024,980 | \$1,284,964 | \$1,284,964 | 1,284,964 | \$1,633,632 |
| 206 Life Insurance for Retirees | 6,450 | 7,000 | 7,000 | 18,994 | 21,254 |
| 313 Office Supplies | | | | | |
| Postage and postage supplies for General Fund Departments | 38,001 | 55,550 | 55,550 | 39,550 | 40,000 |
| 321 Subscriptions | | | | | |
| Florida Statutes | 450 | 450 | 450 | 450 | 450 |
| 428 Advertising | | | | | |
| Miscellaneous Advertising | 427 | 1,000 | 1,000 | 1,000 | 1,000 |
| Zoning Code Changes | 5,394 | 6,000 | 6,000 | 6,000 | 9,000 |
| 430 Dues and Memberships | | | | | |
| Florida League of Cities | 3,921 | 4,000 | 4,000 | 4,191 | 4,200 |
| National League of Cities | 1,177 | 3,550 | 3,550 | 3,459 | 3,550 |
| Florida Shore and Beach | 600 | 600 | 600 | 600 | 600 |
| Florida Innovation Group | 3,500 | 3,500 | 3,500 | 3,500 | - |
| Tiger Bay Club | 200 | 300 | 300 | 200 | 200 |
| 432 Insurance | | | | | |
| Public Officials | 41,497 | 38,521 | 38,521 | 52,493 | 53,000 |
| Blanket Bond/Fidelity/ Pension Trustee Waiver | 621 | 4,277 | 4,277 | 3,241 | 2,715 |
| Property Insurance (includes flood) | 32,619 | 33,627 | 33,627 | 31,881 | 29,650 |
| Crime Policy (Robbery) | 990 | 1,020 | 1,020 | 990 | 1,000 |
| 433 Taxes-Property/Other | 1,447 | 1,300 | 1,300 | 1,377 | 1,300 |
| 444 Information Services Charges | 821,673 | 871,673 | 871,673 | 871,673 | 915,257 |
| 434 Accounting and Auditing | | | | | |
| Audit Fees | 63,926 | 64,450 | 64,450 | 64,450 | 62,550 |
| GFOA Application Fee - CAFR | 550 | 550 | 550 | 550 | 550 |
| GFOA Application Fee - Budget | 450 | 450 | 450 | 450 | 450 |
| 435 Claims and Judgments | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |

City of Sarasota, Florida
Unclassified Administration

| | Actual 2000-01 | Budget 2001-02 | Amended Budget 2001-02 | Estimate 2001-02 | Budget 2002-03 |
|---|---------------------|---------------------|------------------------------|---------------------|---------------------|
| 437 Special Services Codification | \$ 9,305 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| 437 Special Services Financial Advisor | - | - | - | - | 20,000 |
| 437 Special Services - (Non-continuing appropriations) | | | | | |
| Professional Alliance of Perf. Art | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Humane Society | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Child Development Center | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| Suncoast Offshore Grand Prix | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Sister Cities Association | 2,437 | 10,000 | 10,000 | 10,000 | 10,000 |
| Year 2000 Celebration Funding | 6,110 | - | 19,638 | 19,638 | - |
| Hispanic American Alliance | 4,877 | - | - | - | - |
| Sarasota Centennial Celebration | - | 25,000 | 25,000 | 25,000 | 100,000 |
| 439 Duplicating and Printing | 54,987 | | | | |
| Agenda packages | | 51,200 | 51,200 | 51,200 | 48,200 |
| Budget preparation | | 4,000 | 4,000 | 4,000 | 5,250 |
| Citizen Newsletter | | 7,800 | - | - | - |
| CAFR printing | | 2,000 | 2,000 | 2,000 | 2,000 |
| 441 Title Recording/Filing Fees | 2,018 | 2,000 | 2,000 | 2,000 | 2,000 |
| 556 Budget Software | 892 | 11,016 | 11,016 | 11,016 | 11,461 |
| 804 Other Grants | | | | | |
| Downtown Association | 58,946 | 55,000 | 55,000 | 55,000 | - |
| SCOPE (Sarasota County Openly Plans for Excellence) | - | 29,000 | 29,000 | 29,000 | 29,000 |
| SOAR (Sarasota Openly Addresses Racism) | - | 5,000 | 5,000 | 5,000 | 5,000 |
| 901 Transfers | | | | | |
| Public Art | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| Total | \$ 2,275,445 | \$ 2,686,798 | \$ 2,698,636 | 2,705,867 | \$ 3,115,269 |