

COMMISSION SUPPORT

Description of Operations

The Commission Support Office receives, processes and refers complaints, suggestions and inquiries received by telephone, in person, and by mail from citizens. In addition to following through to ensure that the matters are resolved, the office staff also schedule all appointments and maintain calendars for the Mayor and Commissioners. This staff is also responsible for the dissemination of some of the information that is released to the media.

Cost Center Expenditures By Category

	FY 2003 Actual	FY 2004 Budget	FY 2005 Continuation	FY 2005 Issues	FY 2005 Totals
Personal Expenditures	95,401	96,091	100,723	0	100,723
Non Personal Expenditures	739	1,200	2,200	0	2,200
Capital Expenditures	0	1,600	0	0	0
Totals	\$96,140	\$98,891	\$102,923	\$0	\$102,923

Personnel Summary

Actual Positions	2.00	2.00	0.00	2.00
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Revenue Summary

	FY 2003 Actual	FY 2004 Budget	FY 2005 Continuation	FY 2005 Issues	FY 2005 Totals
OTHER MISCELLANEOUS REVENUES	0	500	500	0	500
	\$0	\$500	\$500	\$0	\$500