

# CITY ATTORNEY

## Description of Operations

The City Attorney serves as legal advisor to the City Commission and all governmental proprietary operations of the City and its departments, divisions, offices, boards and committees. The City Attorney prepares or reviews all proposed ordinances and resolutions of the City. The City Attorney approves the form and legal correctness of all written contracts entered into by the City. The City Attorney prosecutes and defends all legal actions where the City is a party. All services are provided on a contractual basis.

## Cost Center Expenditures By Category

	FY 2003 Actual	FY 2004 Budget	FY 2005 Continuation	FY 2005 Issues	FY 2005 Totals
Non Personal Expenditures	1,412,267	1,040,250	940,200	0	940,200
Totals	\$1,412,267	\$1,040,250	\$940,200	\$0	\$940,200

## Personnel Summary

Actual Positions		0.00	0.00	0.00	0.00
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## City of Sarasota City Attorney's Budget

	<u>Actual</u> <u>FY 02-03</u>	<u>Budget</u> <u>FY 03-04</u>	<u>Projected</u> <u>FY 03-04</u>	<u>Budget</u> <u>FY 04-05</u>
Litigation (Non-Police)	535,812	350,000	326,000	300,000
Support of Department Operations	142,244	111,950	135,000	100,000
Ordinance/Resolution - Drafting	221,977	170,500	165,000	160,000
Land Use Codes/Projects	32,000	32,500	52,000	30,000
Retainers:				
City Attorney	43,778	43,778	43,778	43,778
Asst. City Attorney	13,385	18,222	18,222	18,222
	<u>57,163</u>	<u>62,000</u>	<u>62,000</u>	<u>62,000</u>
Building Department Operations (Including Board of Adjustment and Building Code Boards)	28,562	22,300	22,000	20,000
Opinions/Interpretations	24,035	22,000	22,000	20,000
Human Resources Department	20,651	17,000	32,000	30,000
Police Department Operations	18,823	12,500	10,000	10,000
Agreement Drafting	166,537	137,000	140,000	135,000
General Expenses (Copies, Postage, Long Distance, Lexis, etc.)	14,328	5,000	7,500	7,500
Finance Department Operations Including Risk Management	5,924	1,000	5,000	5,000
General Services	9,993	2,500	6,500	5,000
Engineering Dept. Operations	10,431	10,000	10,000	10,000
Neighborhood Department	18,589	1,000	500	500
Lease/Contract Administration	32,808	25,000	20,000	20,000
Collections	1,491	1,000	1,500	1,200
Property Acquisitions/Sales	23,251	15,000	40,000	20,000
Public Works	3,912	5,000	3,500	3,500
Quasi-Judicial Proceedings	1,011	2,000	500	500
Other	8,586	-	-	-
Totals (Page 1)	<u>1,378,128</u>	<u>1,005,250</u>	<u>1,061,000</u>	<u>940,200</u>

**City of Sarasota**  
**City Attorney's Services**  
 (Charged to Other Budgets)

	<b>Actual</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
	<b><u>FY 02-03</u></b>	<b><u>FY 03-04</u></b>	<b><u>FY 03-04</u></b>	<b><u>FY 04-05</u></b>
Planning Department	189,314	212,000	210,000	200,000
Including				
Planning Board				
Historic Preservation Board				
Development Approval Applications				
Zoning Code Amendments				
Comp. Plan Amend.				
Redevelopment Agency Operations	<u>15,000</u>	<u>15,200</u>	<u>18,000</u>	<u>15,000</u>
PLANNING TOTAL	204,314	227,200	228,000	215,000
<b><u>POLICE</u></b>				
Prosecutions (Ord. Violations)	55,648	55,000	55,000	55,000
Litigation - PD	58,359	50,000	65,000	50,000
Nuisance Abatement	13,100	21,500	7,000	15,000
Vehicle Impoundment	3,645	5,000	-	-
Contraband Forfeiture Costs	13,008	9,000	8,000	8,000
Contraband Foreiture Proceedings	35,000	35,000	50,000	50,000
<b><u>OTHER</u></b>				
Water and Sewer System	800	5,000	5,000	5,000
Van Wezel Performing Arts Hall	4,946	2,500	250	-
Code Enforcement Liens	16,041	13,000	13,000	15,000
Community Dev. Block Grant	<u>47,704</u>	<u>33,779</u>	<u>23,613</u>	<u>34,286</u>
Totals (Page 2)	452,565	456,979	454,863	447,286
Totals City Attorney (Page 1)	<u>1,378,128</u>	<u>1,005,250</u>	<u>1,061,000</u>	<u>940,200</u>
Totals City Attorney Budgets (Page 1 & 2)	<u><u>1,830,693</u></u>	<u><u>1,462,229</u></u>	<u><u>1,515,863</u></u>	<u><u>1,387,486</u></u>

**City of Sarasota  
Outside Special Counsel**

	<b>Actual</b> <b><u>FY 02-03</u></b>	<b>Budget</b> <b><u>FY 03-04</u></b>	<b>Projected</b> <b><u>FY 03-04</u></b>	<b>Budget</b> <b><u>FY 04-05</u></b>
Van Wezel Litigation	373,839	-	134,107	-
Van Wezel Litigation	23,807	-	-	-
Labor Matters-Police	128,811	111,300	111,300	111,300
Labor Matters-Gen. Employees	15,070	20,500	20,500	20,500
Labor Matters-Gen. Employees	21,293	17,800	20,000	17,800
Labor Matters-Gen. Employees	20,485	13,400	20,000	13,400
Rivera Labor Matters	9,927	-	32,623	-
Labor Matters-Gen. Employees	15,922	-	350	3,000
	<u>211,508</u>	<u>163,000</u>	<u>204,773</u>	<u>166,000</u>
CRA Legal Counsel	64,175	30,000	20,405	5,000
Human Relations Board	-	13,440	13,440	13,440
Water/Sewer	2,222	5,000	5,000	5,000
Water/Sewer	-	25,000	10,000	20,000
Water/Sewer	3,351	-	5,000	5,000
	<u>5,573</u>	<u>30,000</u>	<u>20,000</u>	<u>30,000</u>
Other	<u>35,580</u>	<u>18,650</u>	<u>13,640</u>	<u>20,050</u>
Totals (Page 3)	<u><u>714,482</u></u>	<u><u>255,090</u></u>	<u><u>406,365</u></u>	<u><u>234,490</u></u>

Notes:

- Pension activity not in this budget.
- No budget item for bond issuance legal fees.
- No budget item for Worker's Comp. Lawyer.
- No budget item for insurance company defense where carrier hires legal counsel.

**City of Sarasota**  
**Outside Special Counsel**  
 (Not Under City Attorney Direction)

	<b><u>Actual</u></b> <b><u>FY 02-03</u></b>	<b><u>Budget</u></b> <b><u>FY 03-04</u></b>	<b><u>Projected</u></b> <b><u>FY 03-04</u></b>	<b><u>Budget</u></b> <b><u>FY 04-05</u></b>
Special Master	39,000	43,313	43,313	43,313
St. Armand's BID	16,749	1,700	200	1,000
2003 FFGFC Bond Issuance	16,494			
General Employees' Pension Fund	7,239			
Firefighters' Pension	69,608			
Police Pension	15,893			
Totals (Page 4)	<u>164,983</u>	<u>45,013</u>	<u>43,513</u>	<u>44,313</u>