

**CITY OF SARASOTA, FLORIDA
SOLID WASTE MANAGEMENT**

	Actual 2003-04	Budget 2004-05	Amended Budget 2004-05	Estimated 2004-05	Budget 2005-06
Available Fund Balance	\$ 1,804,645	\$ 1,172,240	\$ 1,838,478	\$ 1,838,478	\$ 1,568,329
<u>Revenues</u>					
Refuse Fees	9,310,573	9,476,000	9,476,000	9,500,000	9,846,000
Investment Income	72,805	60,000	60,000	8,500	12,500
Other	134,830	30,040	30,040	27,020	27,010
Total Revenues	<u>9,518,208</u>	<u>9,566,040</u>	<u>9,566,040</u>	<u>9,535,520</u>	<u>9,885,510</u>
Estimated Funds Available	<u>11,322,853</u>	<u>10,738,280</u>	<u>11,404,518</u>	<u>11,373,998</u>	<u>11,453,839</u>
<u>Expenditures</u>					
Personnel	1,469,128	1,486,481	1,486,481	1,509,730	1,661,129
Operating	7,548,362	7,519,685	7,521,173	7,498,383	7,256,990
Capital	470,358	275,300	797,556	797,556	905,600
Total Expenditures	<u>9,487,848</u>	<u>9,281,466</u>	<u>9,805,210</u>	<u>9,805,669</u>	<u>9,823,719</u>
Projected Ending Balance	1,835,005	<u>\$ 1,456,814</u>	<u>\$ 1,599,308</u>	<u>\$ 1,568,329</u>	<u>\$ 1,630,120</u>
Fund Balance Adjustment	<u>3,473</u>				
	<u>\$ 1,838,478</u>				

SOLID WASTE MANAGEMENT

Mission Statement

To provide the people of the City of Sarasota with an environmentally sound and cost-effective means to manage and reduce solid waste.

Description of Operations

The Solid Waste Management Division of the Public Works Department plans, develops and implements a system of solid waste collection throughout the City that provides a level of service that protects public health and the environment while meeting the requirements of Local, State and Federal regulations.

The following level of service is currently provided:

Residential - 2 collections per week of a City supplied 90 gallon cart. Collection is performed with semi-automated trucks.

Commercial - Collection services range from 1 time per week to 6 times per week. Container sizes range from the 90 gallon cart up to an 8 yard dumpster.

Public areas - Collection services are performed daily for street receptacles in the downtown area, Bayfront Park, St. Armands Circle, Southside Village and Martin Luther King business district.

The City contracts with a private contractor to provide transfer services of the solid waste collected within the City and has an interlocal agreement with Sarasota County for landfill disposal. This years budget reflects a 3% increase for the contracted services escalator while the Sarasota County landfill disposal rate has been reduced to reflect a \$6.59 per ton decrease in tipping fees.

In addition to solid waste collection, the City requires mandatory recycling. The City contracts with a private contractor to provide the collection and disposal of recyclable materials, yard waste, white goods and bulk trash.

Strategic Concern - Natural Environment

Strategy

Pursue Action Plan Oversight and Implementation

<u>Indicator</u>	<u>Status</u>
New recycling education program introduced.	Direct Mailer to low participation neighborhoods done in 2004-2005

Strategic Concern - Operational Focus

Strategy

Provide personnel training to produce a safe working environment.

Task

To provide monthly safety meetings for Department of Public Works employees.

To provide employee training for vehicle preventative maintenance.

Strategic Concern - Operational Focus

Strategy

Provide city-wide scheduled solid waste collections that meet the needs of residential and commercial customers ensuring the protection of public health and the environment by meeting the requirements of all applicable laws and regulations.

Task

To distribute and balance routing.

To furnish residential curbside collection twice per week.

To furnish commercial cart and dumpster pickup up to 6 times per week.

To ensure residential customers are supplied with a cart.

To ensure commercial customers are supplied with a cart or dumpster.

To provide customers with service information and guidance.

To collect from 100% of all customers on scheduled day.

To solicit level of customer satisfaction through the use of a periodic mail-in survey.

SOLID WASTE MANAGEMENT

Description	Unit	FY 2003	FY 2004	FY 2005	FY 2006
Output Measure					
Residential solid waste collected (tons)	Number	27,589	22,654	23,000	21,000
Commercial solid waste collected (tons)	Number	26,263	31,433	32,000	34,000
Hours spent on staff training	Number	375	375	375	384
Effectiveness Measure					
Satisfaction rating	Percent	93	90	90	90
Efficiency Measure					
Accounts collected on scheduled day	Percent	99	99	99	99

Cost Center Expenditures By Category

	FY 2004 Actual	FY 2005 Budget	FY 2006 Continuation	FY 2006 Issues	FY 2006 Totals
Personal Expenditures	1,469,128	1,486,481	1,618,073	43,056	1,661,129
Non Personal Expenditures	7,083,403	7,058,993	6,705,066	52,000	6,757,066
Capital Expenditures	470,359	275,300	905,600	0	905,600
Transfer Expenditures	464,961	460,692	499,924	0	499,924
Totals	\$9,487,851	\$9,281,466	\$9,728,663	\$95,056	\$9,823,719

Personnel Summary

Actual Positions	25.59	26.34	1.00	27.34
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Revenue Summary

	FY 2004 Actual	FY 2005 Budget	FY 2006 Continuation	FY 2006 Issues	FY 2006 Totals
CHARGES FOR SERVICES	9,310,573	9,476,000	9,750,100	95,900	9,846,000
INTEREST	72,805	60,000	12,500	0	12,500
RENTS & ROYALTIES	0	40	10	0	10
OTHER MISCELLANEOUS REVENUES	114,830	30,000	27,000	0	27,000
TRANSFERS	20,000	0	0	0	0
	\$9,518,208	\$9,566,040	\$9,789,610	\$95,900	\$9,885,510

SOLID WASTE MANAGEMENT

Equipment Operator - Roll-off Operation

In 2003 the department began a pilot program to provide roll-off container service to commercial and multi-use high-density customers. The initial program was established using the existing staff, however, the program has developed from a an employee spending 5 hours a week to now having to spend over 20 hours per week. It has gone from 5 roll-off containers to 19 containers and we are currently turning down customers. The department believes based on the existing development trend that this service will continue to grow. Due to the on-demand nature of this service, this issue provides for 1 full time employee.

Cost of Issue

Personal	43,056
Operating	52,000
Capital	0
Transfers	0
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Total	\$95,056

Revenue

CHARGES FOR SERVICES	95,900
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	95,900
Net Cost of Issue	(\$844)