

# CITY OF SARASOTA, FLORIDA

## Funded Staffing Levels by Department

<b>GENERAL FUND</b>			
Title	Positions	Title	Positions
<b><u>CITY MANAGER'S OFFICE</u></b>		<b><u>HUMAN RESOURCES</u></b>	
City Manager	1.00	Administrative Assistant	1.00
Administrative Assistant	1.00	Director, Human Resources	1.00
Deputy City Manager	1.00	Deputy Director, Human Resources	1.00
Asst to City Manager Grants Coordinator	1.00	Human Resource Technician II	1.00
Executive Asst to City Manager	1.00	Human Resource Technician I	2.00
Total	5.00	Human Resource Specialist	1.00
<b><u>NEIGHBORHOOD PARTNERSHIP OFFICE</u></b>		Human Resource Analyst II	2.00
Director, Neighborhood Partnership Office	1.00	Manager, Employee Relations	1.00
Neighborhood Coordinator	2.00	Employment Specialist	1.00
Sr Neighborhood Planner	1.00	Total	11.00
Chief Planner	1.00	<b><u>FINANCE</u></b>	
Total	5.00	Administrative Assistant	1.00
<b><u>COMMISSION SUPPORT</u></b>		Director, Finance	1.00
Administrative Assistant	2.00	Manager, Funds & Investments	1.00
Total	2.00	Senior Finance Management Analyst	1.50
<b><u>GENERAL SERVICES</u></b>		Financial Management Analyst	2.00
Mail Operations Coordinator	1.00	Chief Finance Management Analyst	1.00
Customer Service Representative	1.00	Deputy Director, Finance	1.00
Supervisor, Facilities Maintenance	2.00	Risk Manager	1.00
Facilities Maintenance II	0.88	Risk Management Analyst	1.00
Director, General Services	1.00	Total	10.50
Procurement Specialist III	1.00	<b><u>ACCOUNTING</u></b>	
Supervisor, Materials & Stores	0.75	Senior Finance Management Analyst	0.50
Contract Business Analyst	1.00	Manager, Accounting & Payroll Systems	1.00
Procurement Specialist II	1.00	Supervisor, Accounting & Payroll Systems	1.00
Purchasing Manager	0.75	Accounting System Administrator	1.00
Manager, Assets	0.75	Payables Administrator	1.00
Manager, Facilities	1.00	Payroll Administrator	1.00
Facilities Maintenance II	3.00	Total	5.50
Total	15.13	<b><u>CITY AUDITOR AND CLERK</u></b>	
<b><u>PLANNING &amp; REDEVELOPMENT</u></b>		City Auditor & Clerk	1.00
Office Assistant III	1.00	Administrative Specialist III	2.00
Administrative Assistant	1.00	Deputy City Auditor & Clerk	1.00
Administrative Supervisor	1.00	Public Broadcasting Coordinator	2.00
Director, Planning Redevelopment	1.00	Manager, City Records	1.00
Deputy Director, Planning Redevelopment	1.00	Records & Information Specialist I	1.00
Senior Planner	4.00	Development Applications Coordinator	1.00
Senior Planning Technician	2.00	Deputy City Auditor & Clerk Admin Op	1.00
Planning Technician	2.00	Auditor II	1.00
Sr Urban Designer	1.00	Internal Auditor	1.00
Chief Planner	2.00	Public Information Officer	1.00
Coordinator Economic Development	2.00	CAC Administrative Assistant	1.00
Redevelopment Specialist	2.00	Webmaster	1.00
Historic Preservation Planner	1.00	Total	15.00
Total	21.00		

# CITY OF SARASOTA, FLORIDA

## Funded Staffing Levels by Department

<b>GENERAL FUND (Continued)</b>
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Title	Positions	Title	Positions
<b><u>POLICE - GENERAL</u></b>		<b><u>CODE COMPLIANCE/OCCUPATIONAL LICENSES</u></b>	
Accounting Specialist	1.00	Administrative Specialist III	1.00
Accounting Technician I	1.00	Administrative Specialist II	2.00
Administrative Assistant	4.00	Administrative Specialist I	1.00
Administrative Specialist I	3.00	Administrative Supervisor	0.50
Administrative Specialist II	4.00	Director, Bldg/Zoning/Code Compliance	0.70
Administrative Specialist III	2.00	Occupational License Technician	1.00
Administrative Supervisor	1.00	Code Compliance Tech Inspector	2.00
Community Service Aide Supervisor	4.00	Supv Code Compliance	1.00
Coordinator, Alarm Enforcement	1.00	Code Compliance Inspector	4.00
Criminal Intelligence Analyst	1.00	Code Compliance Inspector	2.00
Criminalist III	4.00	Deputy Director/Bldg/Zoning/Code Comp	0.10
Equipment Mechanic I	1.00	Occupational Lic Code Comp Officer	1.00
Equipment Mechanic II	4.00	Arborist	0.10
Inventory Technician III	1.00	Manager, Zoning/ Code Compliance, Occ Lic	0.85
Judicial Liaison Specialist	1.00	Coordinator, Code Compliance	1.00
Maintenance Technician III	2.00	Total	18.25
Mgr Dept Finance	1.00	<b><u>PARKS AND LANDSCAPE MAINTENANCE</u></b>	
Mgr, Information Technology SPD	1.00	Accounting Specialist	0.60
Mgr Maintenance Svc	1.00	Accounting Technician II	0.50
Network Analyst II	1.00	Deputy Director PW Park Landscape	0.50
Office Assistant III	1.00	Mgr, Capital Projects	1.00
Payroll Specialist I	1.00	Mgr, Public Services	0.33
Payroll Specialist II	1.00	Crew Foreman III	2.00
Police Records Supervisor	1.00	Crew Foreman II	2.00
Property & Evidence Specialist	3.00	Crew Foreman I	1.00
Public Information Officer SPD	1.00	Equipment Operator II	1.00
Quartermaster / Maintenance Supervisor	1.00	Supervisor, Landscape Operations	1.00
Records Technician	1.00	Irrigation Specialist	3.00
Records Technician	1.00	Landscape Maint Technician I	22.50
Senior Records Technician	6.00	Landscape Maint Technician I	4.00
Senior Transcriber	4.00	Landscape Maint Technician II	1.50
Statistics Reporter	1.00	Spray Technician	1.00
Technical Support Tech II	2.00	Urban Forestry Tech II	1.00
Telecommunications Analyst PD	1.00	Urban Forestry Tech I	2.00
Terminal Agency Coordinator	1.00	Arborist PW	1.00
Victim Advocate Coordinator	1.00	Utilities Mechanic I	1.00
Total	66.00	Coordinator, Capital Projects	0.50
<b><u>POLICE - UNIFORM</u></b>		Total	47.43
Police Chief	1.00	<b><u>CHILDREN'S FOUNTAIN</u></b>	
Administrative Captain	1.00	Mgr Recreation Sports	0.10
Police Captain	4.00	Recreation Specialist	1.00
Police Lieutenant	12.00	Total	1.10
Police Sergeant	25.00	<b><u>SKATEBOARD PARK</u></b>	
Police Sergeant	1.00	Recreation Attendant	1.00
Police Officer 1st Class, Permanent	137.00	Mgr Recreation Sports	0.25
Police Officer 2nd Class, Permanent	14.00	Recreation Specialist	1.00
Police Officer 2nd Class, Trainee	5.00	Total	2.25
Total	200.00		

# CITY OF SARASOTA, FLORIDA

## Funded Staffing Levels by Department

### GENERAL FUND (Continued)

Title	Positions	Title	Positions
<b><u>ENGINEERING</u></b>		<b><u>STREET AND HIGHWAY MAINTENANCE</u></b>	
Administrative Specialist III	1.00	Process Improvement Specialist	0.50
Administrative Specialist II	2.00	Accountant I	0.40
Coordinator, Department Budget	1.00	Accounting Technician II	0.50
Director, Engineering / City Engineer	1.00	Deputy Director PW Park Landscape	0.50
Engineering Technician III	3.00	Supervisor, Infrastructure Maintenance	1.00
Engineering Technician II	4.00	Mgr, Public Services	0.33
Engineering Technician I	1.00	Crew Foreman III	1.00
Coordinator Downtown Projects	1.00	Crew Foreman II	2.00
Assistant City Engineer / Deputy Director	1.00	Crew Foreman I	1.00
Transportation Planner	1.00	Equipment Operator III	2.00
Mgr, Traffic Engineering	1.00	Mason	4.00
Senior Transportation Planner	1.00	Maintenance Technician III	1.00
Traffic Control Analyst	1.00	Equipment Operator I	1.00
Manager, Engineering Projects	1.00	Maintenance Technician II	2.00
Coastal Projects Engineer	1.00	Maintenance Technician II	1.00
Total	21.00	Supervisor, Traffic Operations	1.00
		Traffic Signal Technician II	5.00
		Coordinator, Capital Projects	0.50
		Total	24.73

### SPECIAL REVENUE FUNDS

Title	Positions	Title	Positions
<b><u>HOUSING &amp; COMMUNITY DEVELOPMENT</u></b>		<b><u>DEVELOPMENT SERVICES</u></b>	
Administrative Specialist III	1.00	Administrative Specialist III	1.00
Administrative Specialist II	2.00	Administrative Specialist II	2.00
Accountant II	1.00	Administrative Specialist I	4.00
Mgr Dept Finance	1.00	Administrative Assistant	1.00
Accounts Receivable/Payables Specialist	1.00	Administrative Supervisor	0.50
Building Inspector (Section 8)	1.00	Director, Bldg/Zoning/Code Compliance	0.30
Director, Housing & Community Development	1.00	Building Inspector (Single License)	1.00
Deputy Director Housing & Community Dev	1.00	Building Inspector (Multi License)	5.00
Coordinator, Comm Development Projects	1.00	Zoning Analyst	1.00
Loan Development Officer	1.00	Senior Zoning Analyst	1.00
Program Manager, Housing & Community Dev	1.00	Zoning Supervisor	1.00
Rehab Construction Specialist	2.00	Deputy Director/Bldg/Zoning/Code Comp	0.90
Loan Processor	2.00	Deputy Building Official	1.00
Attainable Housing Planner	1.00	Chief Building Inspector	1.00
Total	17.00	Arborist	0.90
		Supervisor, Permits & Licensing	1.00
<b><u>STREET SWEEPING</u></b>		Manager, Zoning/ Code Compliance	0.15
Equipment Operator II	3.00	Plans Examiner	2.00
Total	3.00	Commercial Plans Examiner	1.00
		Total	25.75

# CITY OF SARASOTA, FLORIDA

## Funded Staffing Levels by Department

<b>ENTERPRISE FUNDS</b>
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<b>WATER &amp; WASTEWATER UTILITIES</b>			
Title	Positions	Title	Positions
<b><u>UTILITIES OFFICE</u></b>		<b><u>TREATMENT PLANT</u></b>	
Customer Service Representative	2.00	Lead Treatment Plant Operator	1.00
Senior Customer Service Representative	2.00	Utilities Chemist	1.00
Administrative Coordinator	1.00	Utilities Chemist	1.00
Field Service Rep	2.00	Utilities Reliability Engineer	0.50
Coordinator, Utility Billing	1.00	Utilities Mechanic I	0.40
Supervisor, Meter Services	1.00	Shift Supvr, Treatment Plant Operator B	2.00
Meter Reader	4.00	Treatment Plant Operator C	2.00
Supervisor, Utility Billing Office	1.00	Treatment Plant Opr (Apprentice)	3.00
Total	14.00	Utilities Mechanic II	0.40
		Treatment Plant Operator B	1.00
		Shift Supvr, Treatment Plant Operator A	2.00
		Total	14.30
<b><u>WATER ADMINISTRATION</u></b>		<b><u>WASTEWATER TREATMENT</u></b>	
Administrative Assistant	1.00	Section Supervisor, PW	1.00
Coordinator, Department Budget	1.00	Laboratory Technician II	1.00
Payroll Specialist II	1.00	Lead Treatment Plant Operator	1.00
Accounting Technician II	1.00	Utilities Chemist	1.00
Deputy Director, Utilities Administration	0.50	Utilities Reliability Engineer	0.50
Service Dispatcher I	1.00	Shift Supvr, Treatment Plant Operator B	2.00
Director, Public Works/Utilities	0.50	Treatment Plant Operator C	2.00
Principal Utility Engineer PE	1.00	Treatment Plant Opr (Apprentice)	3.00
Total	7.00	Mgr, Utilities Operations & Maintenance	1.00
		Treatment Plant Operator B	1.00
		Shift Supvr, Treatment Plant Operator A	1.00
		Total	14.50
<b><u>WASTEWATER ADMINISTRATION</u></b>		<b><u>COMPOSTING PLANT</u></b>	
Accounting Technician II	1.00	Maintenance Technician III	1.00
Deputy Director, Utilities Administration	0.50	Maintenance Technician II	1.00
Manager, Wastewater Program	1.00	Utilities Mechanic I	0.30
Total	2.50	Supervisor, Compost Operations	1.00
		Utilities Mechanic II	1.30
		Total	4.60
<b><u>TECHNICAL SERVICES</u></b>		<b><u>EFFLUENT RE-USE</u></b>	
Administrative Assistant	1.00	Crew Foreman III	1.00
Engineering Technician III	4.00	Maintenance Technician III	1.00
Engineering Technician III	1.00	Laboratory Technician II	1.00
Engineering Technician II	2.00	Total	3.00
Utilities Engineer	1.00		
Principal Utilities Engineer	1.00	<b><u>DISTRIBUTION SYSTEM</u></b>	
Senior Utilities Engineer	1.00	Administrative Specialist II	1.00
Manager, PW Technical Services	1.00	Crew Foreman III	2.00
Total	12.00	Crew Foreman II	1.00
		Section Supervisor, PW	1.00
		Utility Technician II	1.00
		Cross Connection Control Technician	1.00
		Supervisor, Field Operations I	1.00
		Utilities Mechanic I	1.00
		Utilities Mechanic II	1.50
		Total	10.50
<b><u>SOURCE OF SUPPLY-WATER</u></b>			
Supervisor, Wellfield Operations	1.00		
Treatment Plant Operator C	1.00		
Treatment Plant Opr (Apprentice)	1.00		
Total	3.00		
<b><u>WASTEWATER COLLECTION</u></b>			
Utility Technician I	1.00		
Equipment Operator II	1.00		
Maintenance Technician III	1.00		
Supervisor, Field Operations II	1.00		
Utilities Location Specialist	2.00		
Utilities Mechanic I	1.00		
Utilities Mechanic II	0.50		
Total	7.50		

# CITY OF SARASOTA, FLORIDA

## Funded Staffing Levels by Department

<b>ENTERPRISE FUNDS (Continued)</b>
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<b>WATER &amp; WASTEWATER UTILITIES (continued)</b>
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Title	Positions	Title	Positions
<b><u>RENEWAL, REPLACEMENT &amp; IMP - WATER</u></b>		<b><u>LIFT STATIONS (continued)</u></b>	
Crew Foreman III	1.00	Utilities Mechanic I	1.30
Crew Foreman II	1.00	Utilities Mechanic II	0.30
Electrician I	3.00	Utilities Mechanic III	3.00
Utility Technician I	4.00	Total	11.60
Utility Technician II	1.00	<b><u>RENEWAL, REPLACEMENT &amp; IMP - SEWER</u></b>	
Equipment Operator II	1.00	Crew Foreman III	2.00
Maintenance Technician III	2.00	Crew Foreman II	2.00
Utilities Mechanic I	3.00	Section Supervisor, PW	1.00
Utilities Mechanic II	5.00	Electrician I	4.00
Utilities Mechanic III	2.00	Utility Technician I	1.00
Coordinator, Capital Projects	1.00	Utility Technician II	2.00
Total	24.00	Welder	1.00
<b><u>LIFT STATIONS</u></b>		Equipment Operator II	1.00
Administrative Specialist I	1.00	Control System Technician I	2.00
Crew Foreman III	1.00	Supervisor, Utility Operations	1.00
Crew Foreman II	2.00	Utilities Mechanic I	3.00
Electrician I	1.00	Utilities Mechanic II	1.00
Maintenance Technician III	1.00	Utilities Mechanic III	1.00
Control System Technician I	1.00	Total	22.00

### OTHER ENTERPRISE FUNDS

Title	Positions	Title	Positions
<b><u>BOBBY JONES GOLF COURSE</u></b>		<b><u>VAN WEZEL PERFORMING ARTS HALL</u></b>	
Administrative Specialist II	2.00	Administrative Specialist II	1.00
Supervisor, Administrative	1.00	Crew Foreman II	1.00
Manager, Golf Course	1.00	Crew Foreman I	1.00
Golf Course/Outdoor Operations Attendant	2.00	Maintenance Technician III	1.00
Golf Course/Shop Attendant	3.00	Maintenance Technician II	1.00
Pro Shop Supervisor	1.00	Facilities Maintenance II	1.00
Total	10.00	Personnel Payroll Specialist	1.00
<b><u>SOLID WASTE MANAGEMENT</u></b>		Executive Director, Van Wezel	1.00
Senior Customer Service Representative	1.00	Mgr Box Office House Operations, VW	1.00
Process Improvement Specialist	0.50	Deputy Director, VWPAH	1.00
Administrative Coordinator	1.00	Assistant to Executive Director VWPAH	1.00
Accounting Technician II	1.00	Manager, Marketing & Development	1.00
Mgr, Public Services	0.34	Manager, Technical Production	1.00
Supervisor, Solid Waste Operations	1.00	Marketing Associate VW	1.00
Crew Foreman III	1.00	House Operations Associate VW	1.00
Crew Foreman II	1.00	Grants & Resource Development Officer	1.00
Refuse Equipment Operator, FA	5.00	Events Coordinator	1.00
Refuse Equipment Operator, SA	13.00	Education Associate, VWPAH	1.00
Maintenance Technician III	1.00	Mgr, Education & Community Programs	1.00
Service Dispatcher II	1.00	Asst Marketing Mgr	1.00
Director, Public Works/Utilities	0.50	Education Assistant VW	1.00
Total	27.34	Technical Assistant VW	1.00
		Box Office Assistant VW	2.00
		House Manager Assistant VW	1.00
		Total	25.00

# CITY OF SARASOTA, FLORIDA

## Funded Staffing Levels by Department

### ENTERPRISE FUNDS (Continued)

Title	Positions	Title	Positions
<b><u>ED SMITH SPORTS STADIUM</u></b>		<b><u>PAYNE PARK AUDITORIUM</u></b>	
Administrative Assistant	1.00	Maintenance Technician II	1.00
Mgr Recreation Sports	0.65	Total	1.00
Supervisor, Facilities Maintenance	1.00		
Manager, Sports Facilities	1.00	<b><u>PARKING MANAGEMENT</u></b>	
Utility Technician I	1.00		
Total	4.65	Senior Parking Enforcement Specialist	1.00
		Parking Enforcement Specialist	3.00
<b><u>MUNICIPAL AUDITORIUM</u></b>		Supervisor, Parking Collections	1.00
Administrative Assistant	1.00	Supervisor, Parking Enforcement	1.00
Manager, Municipal Auditorium	1.00	Parking Manager	1.00
Maintenance Technician II	2.00	Total	7.00
Crew Foreman	1.00		
Total	5.00		

### INTERNAL SERVICE FUNDS

Title	Positions	Title	Positions
<b><u>INFORMATION TECHNOLOGY</u></b>		<b><u>PUBLIC WORKS EQUIPMENT MAINTENANCE</u></b>	
Administrative Assistant	1.00	Administrative Coordinator	1.00
Director, Information Technology	1.00	Coordinator, Equipment Maintenance	1.00
Mgr Information Technology	1.00	Section Supervisor, PW	1.00
Network Analyst I	1.00	Equipment Mechanic I	1.00
Technical Support Tech II	2.00	Equipment Mechanic II	3.00
GIS Analyst	1.00	Equipment Mech Apprentice	1.00
GIS Technician	1.00	Welder	1.00
Mgr IT Networks	1.00	Total	9.00
GIS Coordinator	1.00		
Sr Applications Developer	1.00	<b><u>CENTRAL STORES &amp; DUPLICATING SERVICE</u></b>	
Network Support Technician II	2.00	Facilities Maintenance II	0.12
Mgr. Customer Svc Tech Support	1.00	Duplicating Services Coordinator	1.00
Mgr IT Training Development	1.00	Supervisor, Materials & Stores	1.25
Helpdesk Administrator	1.00	Inventory Technician II	1.00
Mgr Electronic Gov't Services	1.00	Purchasing Manager	0.25
Total	17.00	Manager, Assets	0.25
		Total	3.87



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