

**CITY OF SARASOTA, FLORIDA  
HOUSING AND COMMUNITY DEVELOPMENT**

	Actual 2005-06	Budget 2006-07	Amended Budget 2006-07	Estimated 2006-07	Budget 2007-08
Available Fund Balance	\$9,545,101	\$8,717,558	\$7,524,481	\$7,524,481	\$6,552,648
<u>Revenues</u>					
H.U.D. - C.D.B.G. Block Grant	940,117	905,928	1,243,764	873,736	615,161
H.U.D. - EDI Grant	125,828	250,000	305,597	303,097	-
H.U.D. - Home Program	1,008,650	4,050,163	2,720,831	2,327,291	2,139,383
H.U.D. - HOPWA Grant	511,768	590,000	447,968	390,000	391,000
County Reimbursement	565,673	618,605	625,261	526,301	820,456
School Board Reimbursement	76,548	100,000	184,402	106,000	66,960
State Housing Initiative Partnership	3,402,100	3,403,207	3,403,207	2,399,207	5,120,271
My Safe Florida Home Program	-	-	-	-	1,000,000
House Payments	5,143,130	4,125,000	1,925,851	1,200,000	-
Miscellaneous Revenues	392,070	-	-	-	-
Transfer from Redevelopment	-	92,080	92,080	50,000	-
<b>Total Revenues</b>	<b>12,165,884</b>	<b>14,134,983</b>	<b>10,948,961</b>	<b>8,175,632</b>	<b>10,153,231</b>
<b>Estimated Funds Available</b>	<b>21,710,985</b>	<b>22,852,541</b>	<b>18,473,442</b>	<b>15,700,113</b>	<b>16,705,879</b>
<u>Expenditures</u>					
H.U.D. - C.D.B.G. Block Grant	1,010,805	930,928	1,281,018	873,736	615,161
H.U.D. - EDI Grant	125,828	250,000	322,571	303,097	-
H.U.D. - Home Program	3,644,691	5,350,163	3,519,040	2,327,291	2,139,383
H.U.D. - HOPWA Grant	511,768	590,000	447,968	390,382	391,000
State Housing Initiative Partnership	8,248,491	9,000,000	8,631,840	4,570,658	5,120,271
My Safe Florida Home Program	-	-	-	-	1,000,000
Expenditures Allocated to County	565,673	618,605	625,261	526,301	820,456
Affordable Housing	79,248	192,080	276,482	156,000	66,960
<b>Total Expenditures</b>	<b>14,186,504</b>	<b>16,931,776</b>	<b>15,104,180</b>	<b>9,147,465</b>	<b>10,153,231</b>
<b>Projected Ending Balance</b>	<b>\$7,524,481</b>	<b>\$5,920,765</b>	<b>\$3,369,262</b>	<b>\$6,552,648</b>	<b>\$6,552,648</b>

**City of Sarasota, Florida**  
**Housing & Community Development**  
**Special Revenue Fund**

	2007-08	2006-07	2005-06
<b><u>Community Development Block Grant Programs</u></b>			
Administration	\$ 123,032	\$ 120,000	\$ 130,000
Housing Rehabilitation Loan Program	128,856	256,553	161,898
Newtown Low Interest Business Loans	170,000	392,102	150,000
Homeless Activities	27,000	27,000	27,000
Fair Housing	1,000	-	-
Housing Partnership	-	-	221,000
Public Housing	135,273	135,273	-
Summer Youth Program	30,000	-	-
	<u>615,161</u>	<u>930,928</u>	<u>689,898</u>
<b><u>Housing and Urban Development Home Program</u></b>			
Administration	212,098	243,000	268,508
Downpayment Assistance	1,013,300	1,366,761	1,389,035
Housing Rehabilitation Loan Program	29,678	550,000	-
Transitional Housing	100,000	100,000	-
Housing Partnership	-	2,131,795	-
City CHDO Project Costs	701,900	726,200	326,200
Tenant Based Assistance	64,000	114,000	164,000
American Dream Downpayment	18,407	18,407	36,889
Homeless Activities	-	100,000	-
	<u>2,139,383</u>	<u>5,350,163</u>	<u>2,184,632</u>
<b><u>Housing of People with Aids Grant</u></b>			
Administration	11,730	11,700	16,440
Housing Grants-In-Aid	379,270	578,300	531,560
	<u>391,000</u>	<u>590,000</u>	<u>548,000</u>
<b><u>Expenses Allocated To Sarasota County</u></b>			
Administration	298,353	195,617	280,768
Housing Rehabilitation Loan Program	195,572	246,107	154,953
County Rental Assistance	193,155	161,881	149,748
County Bond Reimbursements	40,000	15,000	11,992
County HOME Vouchers	18,376	-	-
County Impact Fees	75,000	-	-
	<u>820,456</u>	<u>618,605</u>	<u>597,461</u>
<b><u>State Housing Initiative Partnership</u></b>			
Administration	427,027	450,540	406,460
Downpayment Assistance	1,877,000	200,000	1,059,000
Home Buyer Education	36,000	50,000	36,000
Housing Partnership	-	1,900,000	1,395,000
Rehabilitation Program	2,239,244	3,500,000	888,000
Special Needs	250,000	1,500,000	500,000
Impact Fees Assistance	80,000	400,000	80,000
Transitional Housing	-	550,000	-
Public Housing	211,000	-	-
Tax Credit	-	449,460	-
	<u>5,120,271</u>	<u>9,000,000</u>	<u>4,364,460</u>
<b><u>Affordable Housing</u></b>			
Administration	6,000	-	11,250
Educational System Impact Fee	60,960	100,000	152,400
Affordable Housing	-	92,080	-
	<u>66,960</u>	<u>100,000</u>	<u>163,650</u>
<b><u>HUD - EDI Grants</u></b>			
Robert L. Taylor Community Center	-	250,000	-
<b><u>My Safe Florida Home Program</u></b>			
Administration	27,678	-	-
Safe Florida Home	972,322	-	-
	<u>1,000,000</u>	<u>-</u>	<u>-</u>
Housing Grand Total	<u>\$ 10,153,231</u>	<u>\$ 16,839,696</u>	<u>\$ 8,548,101</u>

# HOUSING ADMINISTRATION

## Mission Statement

To provide outreach, reporting, grant compliance and information to the community.

## Description of Operations

No City General Fund dollars are used for administrative costs for this department. The purpose of the Housing Administration Cost Center is to account for administrative costs that cannot be directly applied to programs such as Community Housing Development Organizations (CHDO's), State Housing Initiative Partnership Program - DPA Program, Special Needs Program, Water & Sewer Program, Homebuyer Education Program and the Housing Partnership Program. Activities by staff members assigned to this cost center include grant submission, annual reports, minority business reports, cash management reports, the preparation of the consolidated plan, the administration and monitoring of sub-recipient contracts and liaison with HUD staff. Additionally, this cost center accounts for the administration of the Community Development Block Grant (CDBG), State Housing Initiative Program (SHIP) and the Home Partnership Program (HOME). The administrative cost center is funded according to Federal law, which limits the amount of grant funds that can be spent on program administration. During Fiscal Year 2008, 20% of the CDBG grant, 10% of the SHIP grant, 10% of the HOME allocation, plus a percentage of program income will be used toward program administration.

The Sarasota Office of Housing and Community Development (OHCD), a joint effort of the governments of the City of Sarasota and Sarasota County, administers a variety of affordable housing and community development programs for the benefit of all residents of Sarasota County. The OHCD was created by an Interlocal Agreement approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

## STRATEGIC PLAN

### Strategic Goal - A Responsible and Accessible Government that has Sound Financial and Administrative Practices

**Strategy** - To ensure an empowered and informed citizenry, the City will employ outreach techniques.

**Objective** - To offer easily accessible and up-to-date information concerning City policies, programs and service deliverables via the City website.

Task	Current Funding	Fiscal Year Completed	Funds Required
To review and update the OHCD website at least quarterly. Status - The OHCD website is updated on an as-needed basis to reflect program changes. This will continue in 2008.	Yes	2008	\$0

**Strategy** - Maximize funding available for City services through increased revenues.

**Objective** - Optimize revenue by maximizing grant funding.

Task	Current Funding	Fiscal Year Completed	Funds Required
Apply for applicable housing and community development grant programs. Status - Staff will continue to apply for the federal and state grants that are administered by the OHCD.	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

To administer City and County grants in compliance with State and Federal law.

### Task

To submit grant reports on time, correct and without program compliance issues.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Admin/financial reports submitted	Number	7	7	8	9

## HOUSING ADMINISTRATION

### Effectiveness Measure

Grant reports submitted on time	Percent	100	100	100	100
Compliance issues identified	Number	0	0	0	0

### Efficiency Measure

Admin/financial reports submitted timely	Percent	100	100	100	100
Years of CDBG funds available July 31	Number	<1.5	<1.5	<1.5	<1.5

### Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Personal Expenditures	708,994	645,282	528,849	0	528,849
Non Personal Expenditures	219,616	235,696	364,203	0	364,203
Capital Expenditures	0	6,000	9,000	0	9,000
Grants and Aids	28,469	48,887	0	0	0
Transfer Expenditures	51,608	84,992	203,866	0	203,866
Totals	1,008,687	1,020,857	1,105,918	0	1,105,918

### Personnel Summary

Actual Positions	9.18	7.31	0.00	7.31
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### Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	4,005,276	873,972	1,105,918	0	1,105,918
CHARGES FOR SERVICES	9	0	0	0	0
INTEREST	1,274	0	0	0	0
OTHER MISCELLANEOUS REVENUES	1,705	0	0	0	0
ALL OTHER MICELLANEOUS REVENUE	23,896	146,476	0	0	0
	4,032,160	1,020,448	1,105,918	0	1,105,918

# REHABILITATION PROGRAM

## Mission Statement

To sustain the number of affordable housing units.

## Description of Operations

The Rehabilitation Program was established jointly by the City of Sarasota and Sarasota County Government to provide zero interest deferred payment loans for home repairs. The rehabilitation home loans can be used for a wide variety of repair projects such as new paint, roofing, gutters and downspouts, air conditioning, hot water heaters, electrical wiring, bathroom and kitchen remodeling, plastering and termite damage repair.

Policy guidelines for the operation of the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

## STRATEGIC PLAN

### Strategic Goal - Viable, Safe and Diverse Neighborhoods and Businesses that Work Together

**Strategy** - Improve housing opportunities for all households.

**Objective** - Increase housing opportunities through the implementation of the 2005 - 2010 Consolidated Plan.

Task	Current Funding	Fiscal Year Completed	Funds Required
To rehabilitate 110 homes throughout Sarasota County. Status - The Office of Housing and Community Development (OHCD) will continue to administer this ongoing program in 2008.	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

To revitalize neighborhoods by providing funds to qualified applicants to rehabilitate their homes.

### Task

To assist homeowners in the rehabilitation of their property.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Properties receiving rehabilitation work	Number	78	77	90	80
<b>Efficiency Measure</b>					
Rehab units completed in 6 mths or less	Percent	35	70	80	83

## **Cost Center Expenditures By Category**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Personal Expenditures	192,498	317,534	268,971	0	268,971
Non Personal Expenditures	50,901	126,373	0	0	0
Capital Expenditures	0	5,000	0	0	0
Grants and Aids	2,541,403	4,103,753	2,302,526	0	2,302,526
Transfer Expenditures	11,639	0	21,853	0	21,853
Totals	2,796,441	4,552,660	2,593,350	0	2,593,350

## **Personnel Summary**

Actual Positions	4.75	3.75	0.00	3.75
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## REHABILITATION PROGRAM

<b>Revenue Summary</b>	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	108,259	1,972,225	2,044,623	0	2,044,623
INTEREST	25,884	0	0	0	0
OTHER MISCELLANEOUS REVENUES	1,070	0	0	0	0
ALL OTHER MICELLANEOUS REVENUE	1,215,471	872,285	0	0	0
	1,350,684	2,844,510	2,044,623	0	2,044,623

# COUNTY RENTAL ASSISTANCE

## Mission Statement

To provide safe, decent and sanitary housing for low-income citizens of Sarasota County.

## Description of Operations

The Sarasota Office of Housing and Community Development (OHCD), a joint effort of the governments of the City of Sarasota and Sarasota County, functions as the Sarasota County Public Housing Agency in administering the Section 8 Housing Choice Voucher Program.

The purpose of the Section 8 Housing Choice Voucher Program is to provide rental assistance to low-income citizens of Sarasota County in order that they can afford safe, decent and sanitary housing. This purpose is accomplished through a housing choice voucher program established by the federal Department of Housing and Urban Development (HUD). Funding for this rental program is received from a HUD federal grant.

Administrative costs for this activity are included in this cost center. Programmatic costs are included in Sarasota County Government's budget.

## OPERATIONAL FOCUS

### Strategy

To assure that income eligible participants can afford safe, decent and sanitary housing by supplementing a portion of the participant's rent to maintain affordability.

### Task

To provide rental assistance for 434 units.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Households (units) assisted with rent	Number	453	592	412	420
<b>Effectiveness Measure</b>					
HUD performance mgmt. score	Percent	100	100	95	100
<b>Efficiency Measure</b>					
Units per FTE	Number	174	169	137	140

## Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Personal Expenditures	76,150	115,982	113,356	0	113,356
Non Personal Expenditures	52,689	45,899	58,198	0	58,198
Capital Expenditures	2,611	0	5,600	0	5,600
Transfer Expenditures	17,589	0	16,001	0	16,001
Totals	149,039	161,881	193,155	0	193,155

## Personnel Summary

Actual Positions	2.07	1.86	0.00	1.86
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## Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	149,039	161,881	193,155	0	193,155
	149,039	161,881	193,155	0	193,155

# COUNTY IMPACT FEES

## Mission Statement

To assist income-eligible households with impact fees for County utility hook-ups.

## Description of Operations

Sarasota County is using a portion of the funds received from the sale of escheated lots in the City of North Port for water and sewer connections. City staff administer a portion of this program. This cost center accounts for the administrative costs incurred by City staff which is subsequently reimbursed by Sarasota County.

## OPERATIONAL FOCUS

### Strategy

Assist income eligible families with impact fees for County water and sewer hook-up.

### Task

Assist up to 100 families with impact fees for County utility hook-ups.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Effectiveness Measure</b>					
Households assisted	Number	n/a	n/a	0	100

## Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Personal Expenditures	0	0	48,975	0	48,975
Non Personal Expenditures	0	0	16,533	0	16,533
Transfer Expenditures	0	0	9,492	0	9,492
Totals	0	0	75,000	0	75,000

## Personnel Summary

Actual Positions	0.00	0.76	0.00	0.76
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## Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	0	0	75,000	0	75,000
	0	0	75,000	0	75,000

# SAFE FLORIDA HOME

## Mission Statement

To assist low to middle income families in hardening homes for hurricane preparedness.

## Description of Operations

The City of Sarasota received a grant from the State of Florida to harden homes for hurricane preparedness. City staff will administer the program.

## STRATEGIC PLAN

### Strategic Goal - Viable, Safe and Diverse Neighborhoods and Businesses that Work Together

**Strategy** - Provide a safe community.

**Objective** - To maintain both quality of life within neighborhoods and safety for our citizens, code compliance issues will be resolved in a timely manner.

Task	Current Funding	Fiscal Year Completed	Funds Required
Provide approximately 150 families with assistance in hardening their homes against hurricanes. Status -	Yes	2009	\$0

## OPERATIONAL FOCUS

### Strategy

To assist approximately 150 low to middle income homeowners with home hardening for hurricane preparedness. Using the State of Florida grant, the Office of Housing and Community Development (OHCD) will match up to \$5,000 of homeowner's funds or provide other grant funds to income eligible applicants for storm shutters, window preparations or roofing needs.

### Task

To assist up to 150 homesteaded owner-occupied houses with home hardening (installation of storm shutters, windproof windows, etc.) for hurricane preparedness.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Effectiveness Measure</b>					
Eligible homeowners assisted	Number	n/a	n/a	0	100

### **Cost Center Expenditures By Category**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Personal Expenditures	0	0	71,242	0	71,242
Grants and Aids	0	0	901,080	0	901,080
Totals	0	0	972,322	0	972,322

### **Personnel Summary**

Actual Positions	0.00	0.99	0.00	0.99
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### **Revenue Summary**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	0	0	972,322	0	972,322
	0	0	972,322	0	972,322

# COUNTY HOME VOUCHERS

## Mission Statement

To provide safe, decent and sanitary housing for low-income citizens of Sarasota County.

## Description of Operations

Sarasota County received a grant from the State of Florida for additional rental assistance vouchers. City staff administer a portion of this program. This cost center accounts for the administrative costs incurred by City staff which is subsequently reimbursed by Sarasota County.

## OPERATIONAL FOCUS

### Strategy

To assist 37 households find safe, decent and sanitary housing in Sarasota.

### Task

Assist households to find safe, decent and sanitary housing in Sarasota through rental assistance vouchers.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Effectiveness Measure</b>					
Families assisted	Number	n/a	n/a	45	37

## Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Personal Expenditures	0	0	10,683	0	10,683
Non Personal Expenditures	0	0	3,297	0	3,297
Transfer Expenditures	0	0	4,396	0	4,396
Totals	0	0	18,376	0	18,376

## Personnel Summary

Actual Positions	0.00	0.16	0.00	0.16
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## Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	0	0	18,376	0	18,376
	0	0	18,376	0	18,376

# COUNTY REIMBURSEMENT-BONDS

## Mission Statement

To create affordable rental and single-family housing.

## Description of Operations

Sarasota County Government receives a portion of the private activity bond funds allocated to Region 8. This allocation can be used to finance home ownership opportunities or to create affordable rental housing.

Bond funds are allocated each year between the single-family and multi-family programs. However, assistance has generally been limited to rental activity because of the current availability of low interest mortgage loans for single - family homebuyers.

## OPERATIONAL FOCUS

### Strategy

To facilitate funding to create affordable single and multi-family units.

### Task

To successfully utilize bond allocations to assist first time homebuyers.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Single family units created	Number	8	12	10	10
Multi-family units created	Number	126	0	0	0

## Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Personal Expenditures	14,272	0	21,730	0	21,730
Non Personal Expenditures	374	15,000	11,077	0	11,077
Transfer Expenditures	0	0	7,193	0	7,193
Totals	14,646	15,000	40,000	0	40,000

## Personnel Summary

Actual Positions	0.00	0.17	0.00	0.17
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## Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	14,645	15,000	40,000	0	40,000
	14,645	15,000	40,000	0	40,000

# DOWNPAYMENT ASSISTANCE PROGRAM

## Mission Statement

To increase the number of lower income households that are able to afford to purchase a home.

## Description of Operations

The Down Payment Assistance Program was established to assist low-income first-time homebuyers by paying a portion of their down payment and closing costs associated with the purchase of a home. The program provides second or third mortgage loans to purchase new and existing single family homes and condominiums. The assistance is provided interest free and repayment is deferred until the property is sold, transferred, no longer owner occupied, or 30 years, whichever occurs first.

Policy guidelines for the operation of the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

Personnel funding for this program is accounted for in the SHIP fund (165) in cost center 239000 (Housing Administration). Costs below only reflect the HOME Program (fund 108) cost center.

## STRATEGIC PLAN

### Strategic Goal - Viable, Safe and Diverse Neighborhoods and Businesses that Work Together

**Strategy** - Improve housing opportunities for all households.

**Objective** - Increase housing opportunities through the implementation of the 2005 - 2010 Consolidated Plan.

Task	Current Funding	Fiscal Year Completed	Funds Required
Assist 75 Sarasota County families to purchase a home. Status - The Office of Housing and Community Development (OHCD) will continue to administer this ongoing program in 2008.	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

To assist families in the purchase of their first home.

### Task

To increase home ownership through 0% down payment loans to qualified individuals.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
First time homebuyers assisted	Number	83	104	98	90
<b>Effectiveness Measure</b>					
Purchase price funded with private money	Percent	81	73	75	75
<b>Efficiency Measure</b>					
Customers assisted per FTE	Number	90	112	100	104

## **Cost Center Expenditures By Category**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	4,458,597	1,566,761	3,266,000	0	3,266,000
Totals	4,458,597	1,566,761	3,266,000	0	3,266,000

## DOWNPAYMENT ASSISTANCE PROGRAM

### Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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### Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	1,105,713	1,355,619	2,266,000	0	2,266,000
INTEREST	16,027	0	0	0	0
ALL OTHER MICELLANEOUS REVENUE	837,090	700,189	0	0	0
	1,958,830	2,055,808	2,266,000	0	2,266,000

# HOUSING PARTNERSHIP

## Mission Statement

To increase the supply of affordable housing available for purchase or rent by lower income families.

## Description of Operations

The Sarasota Office of Housing and Community Development (OHCD) partners with local non-profits and Community Housing Development Organizations (CHDO's) to develop affordable housing. This program provides an interest free loan to non-profit organizations for the development of single-family homes and then provides a deep-subsidy second mortgage for the homebuyer to assure an affordable home payment.

The Public Housing/Homeownership Program provides financial assistance to a Housing Authority to convert households from rental to homeownership. The funding can be used to rehabilitate housing for the purpose of converting existing public housing into home ownership.

Personnel funding for this program is accounted for in the State Housing Initiative Partnership Program fund (165) in cost center 239000 (Housing Administration) and the HOME Partnership Program fund (108) in cost center 239000 (Housing Administration).

## STRATEGIC PLAN

### Strategic Goal - Viable, Safe and Diverse Neighborhoods and Businesses that Work Together

**Strategy** - Improve housing opportunities for all households.

**Objective** - Support the creation of permanently attainable houses within the City of Sarasota through the Community Housing Trust of Sarasota County.

Task	Current Funding	Fiscal Year Completed	Funds Required
To require housing partnership grant recipients to place the assisted property in the Community Housing Trust. Status - The Office of Housing and Community Development (OHCD) will continue to administer this ongoing program in 2008.	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

To assist in the development of affordable housing units by leveraging public funds with private funds.

### Task

To fund non-profits to build affordable homes.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Affordable houses developed	Number	32	12	6	9
<b>Efficiency Measure</b>					
Purchase price funded with public money	Percent	80	58	60	60

### **Cost Center Expenditures By Category**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	2,521,709	4,031,795	0	0	0
Totals	2,521,709	4,031,795	0	0	0

# HOUSING PARTNERSHIP

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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## Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	622,542	2,151,169	1,395,000	0	1,395,000
INTEREST	2,034	0	0	0	0
ALL OTHER MICELLANEOUS REVENUE	1,247,212	1,121,049	0	0	0
	1,871,788	3,272,218	1,395,000	0	1,395,000

# PUBLIC HOUSING

## Mission Statement

To increase the supply of affordable housing available for purchase or rent by lower income families.

## Description of Operations

Financial assistance is provided to the Sarasota Housing Authority to permit the redevelopment of properties. The use for these funds will be determined at a later date by the Sarasota City Commission and the Board of County Commissioners (BCC).

## STRATEGIC PLAN

### Strategic Goal - Viable, Safe and Diverse Neighborhoods and Businesses that Work Together

**Strategy** - Improve housing opportunities for all households.

**Objective** - Provide assistance to the Sarasota Housing Authority in the redevelopment of 388 public housing units.

Task	Current Funding	Fiscal Year Completed	Funds Required
Work with Sarasota Housing Authority on the redevelopment of the existing public housing developments. Status - The Sarasota Housing Authority is in the process of developing plans for the redevelopment of their properties. This funding will be used in 2008 to help implement their plan once it is complete.	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

To improve the quality of life for public housing residents by redeveloping the existing public housing properties.

### Task

Provide funding to assist Sarasota Housing Authority in the redevelopment of its existing public housing projects to increase the number of standard housing units.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Effectiveness Measure</b>					
Units created on Sarasota Housing Auth. property	Number	0	0	0	0

### **Cost Center Expenditures By Category**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	469,000	135,273	346,273	0	346,273
Totals	469,000	135,273	346,273	0	346,273

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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## **Revenue Summary**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	-975,000	231,260	0	0	0
ALL OTHER MICELLANEOUS REVENUE	1,422,511	155,686	0	0	0
	447,511	386,946	0	0	0

# AMERICAN DREAM DOWNPAYMENT

## Mission Statement

To increase the number of lower income households that are able to afford to purchase a home.

## Description of Operations

The program provides down payment and closing costs in the form of second or third mortgage loans to first time homebuyers to purchase new and existing single family homes and condominiums.

Policy guidelines for the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

Personnel funding for this program is accounted for in the HUD-Home Program (fund 108) in cost center 239000 (Housing Administration).

## OPERATIONAL FOCUS

### Strategy

To assist families in the purchase of their first home.

### Task

To increase home ownership through loans to qualified individuals.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Effectiveness Measure</b>					
First-time home buyers assisted	Number	0	16	10	10
Purchase price funded w/private money	Percent	78.6	92.0	60	60

## Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	156,403	18,407	18,407	0	18,407
Totals	156,403	18,407	18,407	0	18,407

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
------------------	------	------	------	------

## Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	156,403	18,407	18,407	0	18,407
	156,403	18,407	18,407	0	18,407

# TENANT BASED ASSISTANCE

## Mission Statement

To increase the number of rental housing units available to lower income renters.

## Description of Operations

The Tenant Based Rental Assistance Program provides security and utility deposit loans for Section 8 and public housing residents.

The assistance is targeted for participating Section 8 Housing Choice Voucher clients with an income at or below 50% of the area median income. The assistance is in the form of a 0% interest loan deferred until the client moves.

Policy guidelines for the operation of the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

## OPERATIONAL FOCUS

### Strategy

To assist households with tenant based assistance for rental properties.

### Task

To assist low income families with security deposits.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Households assisted	Number	114	89	108	100

### **Cost Center Expenditures By Category**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Non Personal Expenditures	20	0	0	0	0
Grants and Aids	70,691	114,000	64,000	0	64,000
Totals	70,711	114,000	64,000	0	64,000

### **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
------------------	------	------	------	------

### **Revenue Summary**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	54,404	88,048	64,000	0	64,000
OTHER MISCELLANEOUS REVENUES	20	0	0	0	0
ALL OTHER MICELLANEOUS REVENUE	16,287	25,952	0	0	0
	70,711	114,000	64,000	0	64,000

# HOPWA GRANTS

## Mission Statement

To increase the number of rental households living in affordable housing.

## Description of Operations

Housing Grants In Aid provides assistance to low-income individuals with HIV/AIDS.

This program is funded through the Housing Opportunities for Persons With AIDS (HOPWA) Grant from the Federal Department of Housing and Urban Development (HUD) by partnering with local non-profit service providers to assist low-income HIV/AIDS beneficiaries in obtaining and remaining in affordable housing. Personnel funding for this program is accounted for in the HOPWA Program (fund 107) in cost center 239000 (Housing Administration).

## STRATEGIC PLAN

### Strategic Goal - Viable, Safe and Diverse Neighborhoods and Businesses that Work Together

**Strategy** - Improve housing opportunities for all households.

**Objective** - Increase housing opportunities through the implementation of the 2005 - 2010 Consolidated Plan.

Task	Current Funding	Fiscal Year Completed	Funds Required
To assist 125 HIV/AIDS clients with housing assistance. Status - The Office of Housing and Community Development (OHCD) will continue to administer this ongoing program in 2008.	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

To improve living conditions for persons with HIV/AIDS.

### Task

Provide funding for providers to assist low-income HIV/AIDS beneficiaries to obtain or remain in affordable housing.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Beneficiaries assisted	Number	169	197	168	150

### Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	500,646	578,300	379,270	0	379,270
Totals	500,646	578,300	379,270	0	379,270

### Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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### Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	500,647	578,300	379,270	0	379,270
	500,647	578,300	379,270	0	379,270

# CHDO PROJECT COSTS

## Mission Statement

To increase the supply of affordable housing available for purchase or rent by lower income families.

## Description of Operations

Each year grant recipients of HOME Program Funds are required by Federal law to designate 15% of all HOME Program funds for the exclusive use by a Community Housing Development Organization (CHDO), a private non-profit community based service organization, to create additional affordable housing. The funds in this department include the 15% CHDO allocation for the new fiscal year and monies that are re-paid by the CHDO from previous fiscal years.

Policy guidelines for the operation of the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

Personnel funding for this program is accounted for in the HOME Partnership Program (fund 108) in cost center 239000 (Housing Administration).

## OPERATIONAL FOCUS

### Strategy

To assure that affordable housing is created for families in Sarasota County who meet program income requirements.

### Task

To fund non-profits to build affordable homes.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
New homes funded	Number	3	2	2	2
<b>Effectiveness Measure</b>					
Funds encumbered within 2 years	Percent	100	100	98	90
Funds expended within 5 years	Percent	100	100	100	100

## Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	210,045	726,200	326,200	0	326,200
Totals	210,045	726,200	326,200	0	326,200

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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## Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	-103,776	560,881	326,200	0	326,200
ALL OTHER MICELLANEOUS REVENUE	313,821	165,319	0	0	0
	210,045	726,200	326,200	0	326,200

# ECONOMIC DEVELOPMENT

## Mission Statement

To increase economic opportunities for lower income residents living in the Newtown Neighborhood.

## Description of Operations

The economic development program was established to assist in the implementation of the Newtown Redevelopment Plan by providing loans to businesses that will create jobs for Newtown residents. The program is funded with Community Development Block Grant (CDBG) funds.

## STRATEGIC PLAN

### Strategic Goal - An Economically Sustainable Community

**Strategy** - Promote economic development to provide citizens access to increased job opportunities and a strong tax base.

**Objective** - Implement the Newtown Redevelopment Plan.

Task	Current Funding	Fiscal Year Completed	Funds Required
To provide loans to for-profit businesses to provide 10 new jobs. Status - The program is being developed by the Newtown Redevelopment Office and will begin making loans in 2008.	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

To increase the number of jobs for lower income residents living in the Newtown Neighborhood.

### Task

To create or expand jobs in the Newtown Neighborhood.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Effectiveness Measure</b>					
New jobs created or maintained	Number	0	0	0	0

### **Cost Center Expenditures By Category**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	0	392,102	170,000	0	170,000
Totals	0	392,102	170,000	0	170,000

### **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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### **Revenue Summary**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	0	380,471	170,000	0	170,000
ALL OTHER MICELLANEOUS REVENUE	0	11,631	0	0	0
	0	392,102	170,000	0	170,000

## YMCA LAND ACQ/AFTER SCHOOL

### Mission Statement

To provide after-school tutoring assistance for Newtown students through acquisition of a parcel for the YMCA.

### Description of Operations

To provide after-school tutoring assistance for Newtown students through acquisition of a parcel for the YMCA.

### Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	0	0	0	0	0
Totals	0	0	0	0	0

### Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
------------------	------	------	------	------

### Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	0	0	30,000	0	30,000
	0	0	30,000	0	30,000

# TRANSITIONAL HOUSING

## Mission Statement

To increase the number of rental households living in affordable housing.

## Description of Operations

The transitional housing rental assistance program provides a rental subsidy to persons who are receiving supportive services as part of a transitional housing program that requires them to move at the completion of the program. The subsidy is available for only one year and is intended to ease the household's entry into the private market.

## STRATEGIC PLAN

### Strategic Goal - Viable, Safe and Diverse Neighborhoods and Businesses that Work Together

**Strategy** - Improve housing opportunities for all households.

**Objective** - Increase housing opportunities through the implementation of the 2005 - 2010 Consolidated Plan.

Task	Current Funding	Fiscal Year Completed	Funds Required
To assist 10 Sarasota County families to move into affordable rental housing following completion of an approved transitional housing program. Status - Funds have been awarded to a contractor but have not yet been expended.	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

To decrease the number of chronically homeless individuals in Sarasota.

### Task

Increase the number of rental households living in affordable housing.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Effectiveness Measure</b> Add'l rental household living in affordable housing	Number	0	1	6	8

### Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	1,420	650,000	100,000	0	100,000
Totals	1,420	650,000	100,000	0	100,000

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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## Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	1,420	77,235	100,000	0	100,000
ALL OTHER MICELLANEOUS REVENUE	0	22,765	0	0	0
	1,420	100,000	100,000	0	100,000

# SUMMER YOUTH PROGRAM

## Mission Statement

To provide summer jobs for lower income young persons to enhance their ability to secure gainful employment after graduation.

## Description of Operations

Young people of low income families will be given jobs with the government and non-profit agencies that will train them for future employment.

## STRATEGIC PLAN

### Strategic Goal - An Economically Sustainable Community

**Strategy** - Promote economic development to provide citizens access to increased job opportunities and a strong tax base.

**Objective** - Implement the Newtown Redevelopment Plan.

Task	Current Funding	Fiscal Year Completed	Funds Required
To hire and place 15 young people in meaningful positions for the summer. Status -	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

To place 15 young people in meaningful jobs.

### Task

To place 15 young people in meaningful jobs during the summer

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Number of young people placed	Number	n/a	n/a	0	5

## **Cost Center Expenditures By Category**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	0	0	30,000	0	30,000
Totals	0	0	30,000	0	30,000

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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# HOMELESS ACTIVITIES

## Mission Statement

To increase the effectiveness and delivery of social services to homeless residents.

## Description of Operations

The Consortium, a joint effort of the governments of the City of Sarasota and Sarasota County, will provide direct funding to the Suncoast Partnership To End Homelessness to strengthen and enhance the delivery of services provided to homeless residents. The funds will be used to leverage additional funds to not only provide services to homeless individuals and families but also to prevent low-income families from becoming homeless.

## STRATEGIC PLAN

### Strategic Goal - Viable, Safe and Diverse Neighborhoods and Businesses that Work Together

**Strategy** - Provide a safe community.

**Objective** - The City will work with other social service providers to assist homeless individuals and reduce transient crime throughout the City.

Task	Current Funding	Fiscal Year Completed	Funds Required
Provide funding in City and County Community Development Block Grant (CDBG) funds to a contractor to assist homeless individuals in the City of Sarasota. Assistance is provided to numerous non-profit agencies for mortgage or utility payment assistance. Status - Ongoing since December 31, 2006.	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

Provide assistance and funding to help reduce chronic homelessness in the City of Sarasota.

### Task

To provide funding, through a contractor, to numerous non-profit agencies to reduce chronic homelessness in the City.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Meetings attended	Number	6	6	3	4
Funds provided	Dollars	\$27,000	\$27,000	\$27,000	\$27,000
<b>Effectiveness Measure</b>					
Individuals at risk of homelessness	Number	25	25	20	20

## Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	27,000	127,000	27,000	0	27,000
Totals	27,000	127,000	27,000	0	27,000

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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# HOMELESS ACTIVITIES

<b>Revenue Summary</b>	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	27,000	103,435	27,000	0	27,000
ALL OTHER MICELLANEOUS REVENUE	0	23,565	0	0	0
	27,000	127,000	27,000	0	27,000

# SPECIAL NEEDS

## Mission Statement

To increase the number of rental housing units available to lower income renters.

## Description of Operations

The Special Needs housing program provides funding to develop housing for persons with special needs - elderly, physically disabled, persons with HIV/AIDS, mentally ill, persons with alcohol or drug addiction and developmentally disabled. Funding under the Special Needs Housing Program is limited to non-profit agencies.

Housing program policy guidelines for the Special Needs housing program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC). These guidelines outlined program descriptions, eligibility requirements, program requirements, funds use, the application process, and other necessary information. Assistance is provided in the form of deferred, no interest loans.

Administrative costs are accounted for in the SHIP fund (165) in cost center 239000 (Housing Administration).

## STRATEGIC PLAN

### Strategic Goal - Viable, Safe and Diverse Neighborhoods and Businesses that Work Together

Strategy - Improve housing opportunities for all households.

Objective - Increase housing opportunities through the implementation of the 2005 - 2010 Consolidated Plan.

Task	Current Funding	Fiscal Year Completed	Funds Required
To provide 6 additional housing units for persons with special needs. Status - The Office of Housing and Community Development (OHCD) will continue to administer this ongoing program in 2008.	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

To provide affordable housing for special needs persons.

### Task

Consolidated Plan Period 2005 - 2010

To provide for the development of 20 new units for developmentally disabled persons.

To provide for the development of 12 new units for persons with mental illness.

To provide for the development of 5 new units for persons with HIV/AIDS.

Consolidated Plan Period 2006 - 2010

To provide for the development of 6 new units for developmentally disabled persons.

To provide for the development of 6 new units for persons with mental illness.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Housing units assisted - developmentally disabled	Number	5	2	2	1
Housing units assisted - mentally ill	Number	0	0	0	0
Housing units assisted - HIV/AIDS	Number	0	8	0	0
Housing units assisted - substance abuse	Number	0	6	4	6

## SPECIAL NEEDS

### Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Non Personal Expenditures	400	0	0	0	0
Grants and Aids	263,668	1,500,000	250,000	0	250,000
Totals	264,068	1,500,000	250,000	0	250,000

### Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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### Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	0	450,000	250,000	0	250,000
ALL OTHER MICELLANEOUS REVENUE	0	521,531	0	0	0
	0	971,531	250,000	0	250,000

# IMPACT/CAPACITY FEES

## Mission Statement

To sustain the number of affordable housing units.

## Description of Operations

The Impact/Capacity Fee Program was established to make available to low-income households the opportunity to connect to central water and sewer service or to pay the impact fee on a new home. Assistance for this program is provided through the State Housing Initiative Partnership Program (SHIP), which provides a zero percent interest loan, deferred until the homeowner sells or transfers ownership, or the property is no longer the primary residence of the owner.

Policy guidelines for the operation of the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

Administrative costs are accounted for in the SHIP fund (165) in cost center 239000 (Housing Administration).

## OPERATIONAL FOCUS

### Strategy

To assist homeowners with the cost of connecting to a public or private utility system.

### Task

To provide funding for the connection of homes to central water and sewer or new home impact fees.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Water and sewer connections funded	Number	10	26	15	18

## Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	352,590	400,000	80,000	0	80,000
Totals	352,590	400,000	80,000	0	80,000

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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## Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	0	100,000	80,000	0	80,000
INTEREST	108	0	0	0	0
ALL OTHER MICELLANEOUS REVENUE	61,742	126,657	0	0	0
	61,850	226,657	80,000	0	80,000

# EDUCATIONAL SYSTEM IMPACT FEE

## Mission Statement

To increase the number of lower income households that are able to afford to purchase a home.

## Description of Operations

The Educational System Impact Fee was established in 2004 through ordinance by the Board of County Commissioners (BCC) to help fund the cost of capital improvements and additions to the educational system that are necessary to accommodate growth in the county. However, in an attempt to help keep the cost of housing affordable to low-income residents, certain impact fee exemptions were included in the ordinance for qualified beneficiaries.

Low-income (below 80% of median income) families purchasing a newly constructed home and intending to reside in the property for a minimum of 5 years may receive an exemption to payment of the required Principal Residential Use impact fee. Since a large percentage of the low-income persons currently buying new homes are able to do so only by receiving Down Payment Assistance from a program funded through the federal HOME and state SHIP programs and operated by the Office of Housing and Community Development (OHCD), the Sarasota County School Board decided that the most efficient way to administer the impact fee exemption for owner-occupied property was to contract with OHCD.

The School Board and OHCD negotiated an Interlocal Agreement that permits OHCD to administer the exemption program on behalf of the School Board. An agreement to this effect was approved by the City Commission on July 6, 2004 and has been executed. As payment for the work it performs in processing requests for exemptions, OHCD will receive \$150 for each case that is processed.

## OPERATIONAL FOCUS

### Strategy

To assist qualified low-income home purchasers to apply for an exemption to the school impact fee.

### Task

To provide funding for processing of applications for school impact fee exemption.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Applications reviewed/processed	Number	121	112	105	110
Applications approved/funded	Number	116	41	28	30

### **Cost Center Expenditures By Category**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	79,248	100,000	60,960	0	60,960
Totals	79,248	100,000	60,960	0	60,960

### **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
------------------	------	------	------	------

### **Revenue Summary**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	70,248	100,000	60,960	0	60,960
	70,248	100,000	60,960	0	60,960

# TAX CREDIT

## Mission Statement

To increase the supply of affordable housing available for purchase or rent by lower income families.

## Description of Operations

State Housing Initiative Partnership (SHIP) funding is made available to developers seeking to participate in the state combined cycle program. The SHIP funds are used as the local match to meet the state application requirements. Local funding is also being leveraged with other funding available through a partnership with Neighborhood Lending Partners, a certified Community Development Financial Institution.

## OPERATIONAL FOCUS

### Strategy

To facilitate the availability of decent, safe and affordable rental units for low to moderate income families.

### Task

To leverage private funds to create affordable rental units.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Affordable rental units created	Number	126	0	0	0
<b>Effectiveness Measure</b>					
Private funds leveraged	Percent	9	0	0	0

## Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Grants and Aids	0	449,460	0	0	0
Totals	0	449,460	0	0	0

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
------------------	------	------	------	------

## Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	0	400,000	500,000	0	500,000
ALL OTHER MICELLANEOUS REVENUE	5,100	219,602	0	0	0
	5,100	619,602	500,000	0	500,000

# HOME BUYER EDUCATION

## Mission Statement

To increase the number of lower income households that are able to afford to purchase a home.

## Description of Operations

The HomeBuyers Education Program was funded from the State Housing Initiative Housing Partnership Program (SHIP) to provide educational information to all homebuyers. The focus of this program is to improve homebuyers' awareness of the home purchase process and the importance of long term planning necessary for home ownership. Topics discussed in the homebuyer education class include personal finance and budgeting, housing maintenance, foreclosure prevention and long range planning. Post-closing classes are held to assist the home owner with issues like foreclosure and budget issues. Once a month these classes are conducted in Spanish.

Consumer Credit Counseling has a two-year contract for State Housing Initiative Partnership Program (SHIP) funds to provide homebuyer education classes, with an annual funding level of \$50,000. The current contract will expire October, 2008.

Personnel for monitoring this program is accounted for in the State Housing Initiative Partnership Program fund (165) in cost center 239000 (Housing Administration).

## STRATEGIC PLAN

### Strategic Goal - Viable, Safe and Diverse Neighborhoods and Businesses that Work Together

**Strategy** - Improve housing opportunities for all households.

**Objective** - Increase housing opportunities through the implementation of the 2005 - 2010 Consolidated Plan.

Task	Current Funding	Fiscal Year Completed	Funds Required
To assist 500 Sarasota County families in receiving homebuyer education. Status - Consumer Credit Counseling Services will continue to administer this ongoing program in 2008 under terms of the contract with OHCD.	Yes	2008	\$0

## OPERATIONAL FOCUS

### Strategy

To assist first time homebuyers.

### Task

To provide homebuyer education workshops.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b> Participants attending workshops	Number	475	499	480	475

### Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Non Personal Expenditures	0	20,000	0	0	0
Grants and Aids	48,608	30,000	36,000	0	36,000
Totals	48,608	50,000	36,000	0	36,000

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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## HOME BUYER EDUCATION

<b>Revenue Summary</b>	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	0	50,000	36,000	0	36,000
ALL OTHER MICELLANEOUS REVENUE	0	12,293	0	0	0
	0	62,293	36,000	0	36,000

# FAIR HOUSING

## Mission Statement

To educate the community in fair housing laws.

## Description of Operations

The Community Development Block Grant rules require all communities receiving these funds to affirmatively promote fair housing. These funds are used to educate the community on fair housing laws. Community education may include distribution of Fair Housing posters, advertisements, and housing summits reviewing the regulations with landlords and non-profits within the community.

## STRATEGIC PLAN

### Strategic Goal - Viable, Safe and Diverse Neighborhoods and Businesses that Work Together

**Strategy** - Improve housing opportunities for all households.

**Objective** - Increase housing opportunities through the implementation of the 2005 - 2010 Consolidated Plan.

Task	Current Funding	Fiscal Year Completed	Funds Required
Educate landlords and non-profits within the community regarding fair housing regulations. Status - Ongoing since FY2002.	No	2010	\$3,000

## OPERATIONAL FOCUS

### Strategy

Sarasota City Commissioners to issue a proclamation that April is "Fair Housing" month, per federal Department of Housing and Urban Development (HUD) directive.

### Task

Prepare documentation for City Commission meeting, requesting a proclamation of April as "Fair Housing" month.

### Strategy

Education program for landlords and non-profits.

### Task

Alert landlords, non-profits and community to the Fair Housing regulations.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
<b>Output Measure</b>					
Fair housing posters distributed	Number	10	12	10	10
Public service announcements	Number	0	0	0	1
Summits for landlords and non-profits	Number	0	0	1	0

## **Cost Center Expenditures By Category**

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Non Personal Expenditures	0	0	1,000	0	1,000
Grants and Aids	0	0	0	0	0
Totals	0	0	1,000	0	1,000

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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## FAIR HOUSING

<b>Revenue Summary</b>	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
INTERGOVERNMENTAL	0	0	1,000	0	1,000
	0	0	1,000	0	1,000