

**CITY OF SARASOTA, FLORIDA
SOLID WASTE MANAGEMENT**

	Actual 2005-06	Budget 2006-07	Amended Budget 2006-07	Estimated 2006-07	Budget 2007-08
Available Fund Balance	\$ 1,808,303	\$ 1,703,661	\$ 2,163,130	\$ 2,163,130	\$ 1,997,159
<u>Revenues</u>					
Refuse Fees	10,313,472	10,173,000	10,173,000	10,483,495	10,498,649
Investment Income	136,781	70,000	70,000	83,577	80,000
Other	34,509	28,010	28,010	29,724	28,010
Total Revenues	<u>10,484,762</u>	<u>10,271,010</u>	<u>10,271,010</u>	<u>10,596,796</u>	<u>10,606,659</u>
Estimated Funds Available	<u>12,293,065</u>	<u>11,974,671</u>	<u>12,434,140</u>	<u>12,759,926</u>	<u>12,603,818</u>
<u>Expenditures</u>					
Personnel	1,614,262	1,822,018	1,822,018	1,814,850	1,940,982
Operating	7,835,894	7,789,668	7,816,256	7,823,424	7,696,562
Capital	635,779	961,600	1,124,493	1,124,493	1,021,817
Interfund Transfers	44,000	-	-	-	-
Total Expenditures	<u>10,129,935</u>	<u>10,573,286</u>	<u>10,762,767</u>	<u>10,762,767</u>	<u>10,659,361</u>
Projected Ending Balance	<u><u>\$ 2,163,130</u></u>	<u><u>\$ 1,401,385</u></u>	<u><u>\$ 1,671,373</u></u>	<u><u>\$ 1,997,159</u></u>	<u><u>\$ 1,944,457</u></u>

SOLID WASTE MANAGEMENT

Mission Statement

To provide the people of the City of Sarasota with an environmentally sound and cost-effective means to manage and reduce solid waste.

Description of Operations

The Solid Waste Management Division of the Public Works Department plans, develops and implements a system of solid waste collection throughout the City that provides a level of service that protects public health and the environment while meeting the requirements of Local, State and Federal regulations.

The following level of service is currently provided:

Residential - 2 collections per week of a City supplied 90 gallon cart. Collection is performed with semi-automated trucks.

Commercial - Collection services range from 1 to 6 times per week. Container sizes range from the 90 gallon cart up to an 8 yard dumpster.

Public areas - Collection services are performed daily for street receptacles in the downtown area, Bayfront Park, St. Armands Circle, Southside Village and Dr. Martin Luther King Jr. Way business district.

The City contracts with a private contractor to provide transfer services of the solid waste collected within the City and has an interlocal agreement with Sarasota County for landfill disposal.

In addition to solid waste collection, the City requires mandatory recycling. The City contracts with a private contractor to provide the collection and disposal of recyclable materials, yard waste, white goods and bulk trash.

STRATEGIC PLAN

Strategic Goal - A Responsible and Accessible Government that has Sound Financial and Administrative Practices

Strategy - Maximize funding available for City services through increased revenues.

Objective - Regular review of user fees to ensure appropriateness.

Task	Current Funding	Fiscal Year Completed	Funds Required
Contract for Annual Rate Sufficiency Study.	Yes	2007	\$0

Status - 2007-2008 rate study completed. This is an ongoing process and will be scheduled annually.

Strategy - Improve overall efficiency and citizen access to government services through re-engineering of existing business processes.

Objective - Undertake Citywide departmental business process analysis.

Task	Current Funding	Fiscal Year Completed	Funds Required
Documentation and analysis of solid waste system operations in the areas of administrative procedures, customer service, routing, staffing levels and provided services through a coordinated effort with the departments management, public work's accreditation manager and the Information Services Department to identify and implement best management practices, opportunities for service enhancements and operational efficiencies through automation.	Yes	2007	\$0

Status - Commercial operations have been reviewed, Residential Operations

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currently under review with a scheduled completion date by August, 2007.

Strategic Goal - A Workplace that Attracts and Retains an Outstanding Workforce

Strategy - Maximize employee skills, while maintaining employee long-term health.

Objective - Expand supervisor training to increase the number of qualified internal applicants for supervisory positions.

Task	Current Funding	Fiscal Year Completed	Funds Required
Continuation of "Tool Kit" training program. Status - Five "tool kit" training sessions have been completed.	Yes	2007	\$0

Strategic Goal - Well-Maintained and Future-Oriented Infrastructure

Strategy - Improve maintenance strategies to ensure a healthy and efficient infrastructure.

Objective - Public Works will achieve full accreditation from the American Public Works Association by 2009.

Task	Current Funding	Fiscal Year Completed	Funds Required
Complete self-assessment phase. Status - Self assessment phase began March, 2006. Currently 90% complete.	Yes	2008	\$0
Complete self-improvement phase and hold site visit. Status - Self-improvement phase 20% complete.	Yes	2009	\$0

OPERATIONAL FOCUS

Strategy

Provide personnel training to produce a safe working environment.

Task

To provide monthly safety meetings for Department of Public Works employees.
To provide employee training for vehicle preventative maintenance.

Strategy

Provide city-wide scheduled solid waste collections that meet the needs of residential and commercial customers ensuring the protection of public health and the environment by meeting the requirements of all applicable laws and regulations.

Task

To distribute and balance routing.
To furnish residential curbside collection twice per week.
To furnish commercial cart and dumpster pickup up to 6 times per week.
To ensure residential customers are supplied with a cart.
To ensure commercial customers are supplied with a cart or dumpster.
To provide customers with service information and guidance.
To collect from 100% of all customers on scheduled day.
To solicit level of customer satisfaction through the use of a periodic mail-in survey.

Description	Unit	FY 2005	FY 2006	FY 2007	FY 2008
Output Measure					
Residential solid waste collected (tons)	Number	24,054	18,871	19,438	20,005
Commercial solid waste collected (tons)	Number	36,532	36,790	37,048	37,306
Hours spent on staff training	Number	375	378	390	390
Efficiency Measure					
Accounts collected on scheduled day	Percent	99	99	99	99

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Cost Center Expenditures By Category

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
Personal Expenditures	1,614,263	1,822,018	1,940,981	0	1,940,981
Non Personal Expenditures	7,335,970	7,240,980	7,419,164	0	7,419,164
Capital Expenditures	635,780	961,600	1,021,817	0	1,021,817
Transfer Expenditures	543,924	548,688	277,398	0	277,398
Totals	10,129,937	10,573,286	10,659,360	0	10,659,360

Personnel Summary

Actual Positions	27.34	27.34	0.00	27.34
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Revenue Summary

	FY 2006 Actual	FY 2007 Budget	FY 2008 Continuation	FY 2008 Issues	FY 2008 Totals
CHARGES FOR SERVICES	10,313,472	10,173,000	10,498,649	0	10,498,649
INTEREST	136,781	70,000	80,000	0	80,000
RENTS & ROYALTIES	10	10	10	0	10
OTHER MISCELLANEOUS REVENUES	34,499	28,000	28,000	0	28,000
	10,484,762	10,271,010	10,606,659	0	10,606,659