

**CITY OF SARASOTA, FLORIDA  
HOUSING AND COMMUNITY DEVELOPMENT**

	Actual 2006-07	Budget 2007-08	Amended Budget 2007-08	Estimated 2007-08	Budget 2008-09
Available Fund Balance	\$7,524,481	\$6,552,648	\$ 5,839,743	\$5,839,743	\$ 2,181,148
<b>Revenues</b>					
H.U.D. - C.D.B.G. Block Grant	661,245	615,161	1,208,246	1,195,793	661,705
H.U.D. - EDI Grant	72,571	-	247,500	250,000	367,500
H.U.D. - Home Program	1,605,754	2,139,383	3,254,460	2,554,825	1,198,999
H.U.D. - HOPWA Grant	428,785	391,000	410,183	401,947	409,000
County Reimbursement	479,301	820,456	820,456	800,456	847,632
School Board Reimbursement	59,738	66,960	81,210	49,058	21,520
State Housing Initiative Partnership	1,802,981	5,120,271	5,120,271	3,475,271	3,919,937
My Safe Florida Home Program	1,495	1,000,000	1,000,000	245,755	18,000
House Payments	1,735,549	-	-	-	-
Miscellaneous Revenues	467,710	-	-	-	-
<b>Total Revenues</b>	<b>7,315,129</b>	<b>10,153,231</b>	<b>12,142,326</b>	<b>8,973,105</b>	<b>7,444,293</b>
Estimated Funds Available	14,839,610	16,705,879	17,982,069	14,812,848	9,625,441
<b>Expenditures</b>					
H.U.D. - C.D.B.G. Block Grant	712,126	615,161	1,208,246	1,079,230	661,705
H.U.D. - EDI Grant	72,571	-	247,500	250,000	367,500
H.U.D. - Home Program	2,351,544	2,139,383	3,254,310	3,097,801	1,198,999
H.U.D. - HOPWA Grant	388,402	391,000	410,183	401,947	409,000
State Housing Initiative Partnership	4,936,185	5,120,271	9,140,797	7,126,296	3,919,937
My Safe Florida Home Program	-	1,000,000	1,000,000	174,117	18,000
Expenditures Allocated to County	479,301	820,456	820,701	453,251	847,632
Affordable Housing	59,738	66,960	81,210	49,058	21,520
<b>Total Expenditures</b>	<b>8,999,867</b>	<b>10,153,231</b>	<b>16,162,947</b>	<b>12,631,700</b>	<b>7,444,293</b>
Projected Ending Balance	\$5,839,743	\$6,552,648	\$ 1,819,122	\$2,181,148	\$ 2,181,148

**City of Sarasota, Florida**  
**Housing & Community Development**  
**Special Revenue Fund**

	2008-09	2007-08	2006-07
<b><u>Community Development Block Grant Programs</u></b>			
Administration	\$ 132,341	\$ 123,032	\$ 120,000
Housing Rehabilitation Loan Program	231,364	128,856	256,553
Newtown Low Interest Business Loans	200,000	170,000	392,102
Homeless Activities	27,000	27,000	27,000
Fair Housing	1,000	1,000	-
Public Housing	-	135,273	135,273
Summer Youth Program	70,000	30,000	-
	<u>661,705</u>	<u>615,161</u>	<u>930,928</u>
<b><u>Housing and Urban Development Home Program</u></b>			
Administration	119,156	212,098	243,000
Downpayment Assistance	774,672	1,013,300	1,366,761
Housing Rehabilitation Loan Program	-	29,678	550,000
Transitional Housing	100,000	100,000	100,000
Housing Partnership	-	-	2,131,795
City CHDO Project Costs	133,734	701,900	726,200
Tenant Based Assistance	64,000	64,000	114,000
American Dream Downpayment	7,437	18,407	18,407
Homeless Activities	-	-	100,000
	<u>1,198,999</u>	<u>2,139,383</u>	<u>5,350,163</u>
<b><u>Housing of People with Aids Grant</u></b>			
Administration	12,270	11,730	11,700
Housing Grants-In-Aid	396,730	379,270	578,300
	<u>409,000</u>	<u>391,000</u>	<u>590,000</u>
<b><u>Expenses Allocated To Sarasota County</u></b>			
Administration	311,407	298,353	195,617
Housing Rehabilitation Loan Program	146,000	195,572	246,107
County Rental Assistance	244,625	193,155	161,881
County Bond Reimbursements	46,500	40,000	15,000
County HOME Vouchers	-	18,376	-
County Impact Fees	75,000	75,000	-
Venice HCV-County Reimburse	24,100	-	-
	<u>847,632</u>	<u>820,456</u>	<u>618,605</u>
<b><u>State Housing Initiative Partnership</u></b>			
Administration	366,994	427,027	450,540
Downpayment Assistance	841,943	1,877,000	200,000
Home Buyer Education	36,000	36,000	50,000
Housing Partnership	-	-	1,900,000
Rehabilitation Program	1,595,000	2,239,244	3,500,000
Special Needs	-	250,000	1,500,000
Impact Fees Assistance	80,000	80,000	400,000
Transitional Housing	-	-	550,000
Public Housing	1,000,000	211,000	-
Tax Credit	-	-	449,460
	<u>3,919,937</u>	<u>5,120,271</u>	<u>9,000,000</u>
<b><u>Affordable Housing</u></b>			
Administration	1,200	6,000	-
Educational System Impact Fee	20,320	60,960	100,000
Affordable Housing	-	-	92,080
	<u>21,520</u>	<u>66,960</u>	<u>100,000</u>
<b><u>HUD - EDI Grants</u></b>			
Robert L. Taylor Community Center	367,500	-	250,000
<b><u>My Safe Florida Home Program</u></b>			
Administration	-	27,678	-
Safe Florida Home	18,000	972,322	-
	<u>18,000</u>	<u>1,000,000</u>	<u>-</u>
Housing Grand Total	<u>\$ 7,444,293</u>	<u>\$ 10,153,231</u>	<u>\$ 16,839,696</u>

# HOUSING ADMINISTRATION

## Mission Statement

To provide outreach, reporting, grant compliance and information to the community.

## Description of Operations

No City General Fund dollars are used for administrative costs for this department. The purpose of the Housing Administration Cost Center is to account for administrative costs that cannot be directly applied to programs such as Community Housing Development Organizations (CHDO's), State Housing Initiative Partnership Program - DPA Program, Special Needs Program, Water & Sewer Program, Homebuyer Education Program and the Housing Partnership Program. Activities by staff members assigned to this cost center include grant submission, annual reports, minority business reports, cash management reports, the preparation of the consolidated plan, the administration and monitoring of sub-recipient contracts and liaison with HUD staff. Additionally, this cost center accounts for the administration of the Community Development Block Grant (CDBG), State Housing Initiative Program (SHIP) and the Home Partnership Program (HOME). The administrative cost center is funded according to Federal law, which limits the amount of grant funds that can be spent on program administration. During each fiscal year, 20% of the CDBG grant, 10% of the SHIP grant, 10% of the HOME allocation, plus a percentage of program income will be used toward program administration.

The Sarasota Office of Housing and Community Development (OHCD), a joint effort of the governments of the City of Sarasota and Sarasota County, administers a variety of affordable housing and community development programs for the benefit of all residents of Sarasota County. The OHCD was created by an Interlocal Agreement approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

## CITYWIDE PRIORITIES

### PRIORITY - Budget

#### Strategy

To administer City and County grants in compliance with State and Federal law.

#### Task

To submit grant reports on time, correct and without program compliance issues.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Admin/financial reports submitted	Number	7	8	8	8
<b>Effectiveness Measure</b>					
Grant reports submitted on time	Percent	100%	100%	100%	100%
Compliance issues identified	Number	0	0	0	0
<b>Efficiency Measure</b>					
Admin/financial reports submitted timely	Percent	100%	100%	100%	100%
Years of CDBG funds available July 31	Number	<1.5	<1.5	<1.5	<1.5

## Cost Center Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Personal Expenditures	544,111	528,849	431,197	0	431,197
Non Personal Expenditures	181,490	364,203	324,888	0	324,888
Capital Expenditures	2,449	9,000	8,360	0	8,360
Grants and Aids	20,754	0	7,015	0	7,015
Transfer Expenditures	83,665	203,866	171,908	0	171,908
Totals	832,469	1,105,918	943,368	0	943,368

# HOUSING ADMINISTRATION

## Personnel Summary

Actual Positions	7.31	5.10	0.00	5.10
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## Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	2,211,332	1,105,918	943,368	0	943,368
CHARGES FOR SERVICES	9	0	0	0	0
INTEREST	1,495	0	0	0	0
OTHER MISCELLANEOUS REVENUES	359	0	0	0	0
ALL OTHER MICELLANEOUS REVENUE	19,583	0	0	0	0
	2,232,778	1,105,918	943,368	0	943,368

# REHABILITATION PROGRAM

## Mission Statement

To sustain the number of affordable housing units.

## Description of Operations

The Rehabilitation Program was established jointly by the City of Sarasota and Sarasota County Government to provide zero interest deferred payment loans for home repairs. The rehabilitation home loans can be used for a wide variety of repair projects such as new paint, roofing, gutters and downspouts, air conditioning, hot water heaters, electrical wiring, bathroom and kitchen remodeling, plastering and termite damage repair.

Policy guidelines for the operation of the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

## CITYWIDE PRIORITIES

### PRIORITY - Sustainability/Green Initiatives

#### Strategy

To revitalize neighborhoods by providing funds to qualified applicants to rehabilitate their homes.

#### Task

To assist homeowners in the rehabilitation of their property.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Properties receiving rehabilitation work	Number	77	78	31	55
<b>Efficiency Measure</b>					
Rehab units completed in 6 mths or less	Percent	70%	77%	72%	72%

## Cost Center Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Personal Expenditures	319,509	268,971	226,645	0	226,645
Non Personal Expenditures	71,815	0	10,410	0	10,410
Capital Expenditures	2,773	0	0	0	0
Grants and Aids	1,901,962	2,302,526	1,734,852	0	1,734,852
Transfer Expenditures	0	21,853	457	0	457
Totals	2,296,059	2,593,350	1,972,364	0	1,972,364

## Personnel Summary

Actual Positions	3.75	3.05	0.00	3.05
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## Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	540,293	2,044,623	2,012,364	0	2,012,364
INTEREST	20,859	0	0	0	0
OTHER MISCELLANEOUS REVENUES	15,603	0	0	0	0
ALL OTHER MICELLANEOUS REVENUE	667,706	0	0	0	0
	1,244,461	2,044,623	2,012,364	0	2,012,364

# COUNTY RENTAL ASSISTANCE

## Mission Statement

To provide safe, decent and sanitary housing for low-income citizens of Sarasota County.

## Description of Operations

The Sarasota Office of Housing and Community Development (OHCD), a joint effort of the governments of the City of Sarasota and Sarasota County, functions as the Sarasota County Public Housing Agency in administering the Section 8 Housing Choice Voucher Program.

The purpose of the Section 8 Housing Choice Voucher Program is to provide rental assistance to low-income citizens of Sarasota County in order that they can afford safe, decent and sanitary housing. This purpose is accomplished through a housing choice voucher program established by the federal Department of Housing and Urban Development (HUD). Funding for this rental program is received from a HUD federal grant.

Administrative costs for this activity are included in this cost center. Programmatic costs are included in Sarasota County Government's budget.

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To assure that income eligible participants can afford safe, decent and sanitary housing by supplementing a portion of the participant's rent to maintain affordability.

#### Task

To provide rental assistance for 434 units.

### PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Households (units) assisted with rent	Number	592	680	650	650
<b>Effectiveness Measure</b>					
HUD performance mgmt. score	Percent	100%	100%	100%	100%
<b>Efficiency Measure</b>					
Units per FTE	Number	169	194	162	162

### **Cost Center Expenditures By Category**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Personal Expenditures	76,482	113,356	184,568	0	184,568
Non Personal Expenditures	44,339	58,198	31,059	0	31,059
Capital Expenditures	0	5,600	0	0	0
Transfer Expenditures	0	16,001	28,998	0	28,998
Totals	120,821	193,155	244,625	0	244,625

### **Personnel Summary**

Actual Positions	1.86	1.99	0.00	1.99
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### **Revenue Summary**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	120,821	193,155	244,625	0	244,625
	120,821	193,155	244,625	0	244,625

# COUNTY IMPACT FEES

## Mission Statement

To assist income-eligible households with impact fees for County utility hook-ups.

## Description of Operations

Sarasota County is using a portion of the funds received from the sale of escheated lots in the City of North Port for water and sewer connections. Of the total escheated lot sales, the Board of County Commissioners (BOCC) allocated \$1.5 million to the Office of Housing & Community Development to assist low-income households with impact fee assistance. City staff administer a portion of this program beginning FY08 and continuing through FY09. This cost center accounts for the administrative costs incurred by City staff which is subsequently reimbursed by Sarasota County.

## CITYWIDE PRIORITIES

### PRIORITY - Sustainability/Green Initiatives

#### Strategy

Assist income eligible families with impact fees for County water and sewer hook-up.

#### Task

Assist up to 100 families with impact fees for County utility hook-ups.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Effectiveness Measure</b>					
Households assisted	Number	n/a	5	30	65

## **Cost Center Expenditures By Category**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Personal Expenditures	0	48,975	43,387	0	43,387
Non Personal Expenditures	0	16,533	6,500	0	6,500
Transfer Expenditures	0	9,492	25,113	0	25,113
Totals	0	75,000	75,000	0	75,000

## **Personnel Summary**

Actual Positions	0.76	0.46	0.00	0.46
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## **Revenue Summary**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	0	75,000	75,000	0	75,000
	0	75,000	75,000	0	75,000

# COUNTY REIMBURSEMENT-BONDS

## Mission Statement

To create affordable rental and single-family housing.

## Description of Operations

Sarasota County Government receives a portion of the private activity bond funds allocated to Region 8. This allocation can be used to finance home ownership opportunities or to create affordable rental housing.

Bond funds are allocated each year between the single-family and multi-family programs. However, assistance has generally been limited to rental activity because of the current availability of low interest mortgage loans for single - family homebuyers.

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To facilitate funding to create affordable single and multi-family units.

#### Task

To successfully utilize bond allocations to assist first time homebuyers.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Single family units created	Number	12	46	35	35
Multi-family units created	Number	0	0	0	0

## Cost Center Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Personal Expenditures	3,658	21,730	25,319	0	25,319
Non Personal Expenditures	5,885	11,077	12,417	0	12,417
Capital Expenditures	0	0	2,000	0	2,000
Transfer Expenditures	0	7,193	6,764	0	6,764
Totals	9,543	40,000	46,500	0	46,500

## Personnel Summary

Actual Positions	0.17	0.20	0.00	0.20
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## Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	9,542	40,000	46,500	0	46,500
	9,542	40,000	46,500	0	46,500

# SAFE FLORIDA HOME

## Mission Statement

To assist low to middle income families in hardening homes for hurricane preparedness.

## Description of Operations

The City of Sarasota received a grant from the State of Florida to harden homes for hurricane preparedness. City staff will administer the program.

## CITYWIDE PRIORITIES

### PRIORITY - Safe Community

#### Strategy

To assist approximately 150 low to middle income homeowners with home hardening for hurricane preparedness. Using the State of Florida grant, the Office of Housing and Community Development (OHCD) will match up to \$5,000 of homeowner's funds or provide other grant funds to income eligible applicants for storm shutters, window preparations or roofing needs.

#### Task

To assist up to 150 homesteaded owner-occupied houses with home hardening (installation of storm shutters, windproof windows, etc.) for hurricane preparedness.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Effectiveness Measure</b>					
Eligible homeowners assisted	Number	n/a	0	53	100

## Cost Center Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Personal Expenditures	0	71,242	17,091	0	17,091
Non Personal Expenditures	0	0	873	0	873
Grants and Aids	0	901,080	0	0	0
Transfer Expenditures	0	0	36	0	36
Totals	0	972,322	18,000	0	18,000

## Personnel Summary

Actual Positions	0.99	0.20	0.00	0.20
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## Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	0	972,322	18,000	0	18,000
	0	972,322	18,000	0	18,000

# AMERICAN DREAM DOWNPAYMENT

## Mission Statement

To increase the number of lower income households that are able to afford to purchase a home.

## Description of Operations

The program provides down payment and closing costs in the form of second or third mortgage loans to first time homebuyers to purchase new and existing single family homes and condominiums.

Policy guidelines for the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

Personnel funding for this program is accounted for in the HUD-Home Program (fund 108) in cost center 239000 (Housing Administration).

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To assist families in the purchase of their first home.

#### Task

To increase home ownership through loans to qualified individuals.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Effectiveness Measure</b>					
First-time home buyers assisted	Number	16	2	1	1
Purchase price funded w/private money	Percent	92%	92%	95%	95%

## **Cost Center Expenditures By Category**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Grants and Aids	18,407	18,407	7,437	0	7,437
Totals	18,407	18,407	7,437	0	7,437

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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## **Revenue Summary**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	18,407	18,407	7,437	0	7,437
	18,407	18,407	7,437	0	7,437

# CHDO PROJECT COSTS

## Mission Statement

To increase the supply of affordable housing available for purchase or rent by lower income families.

## Description of Operations

Each year grant recipients of HOME Program Funds are required by Federal law to designate 15% of all HOME Program funds for the exclusive use by a Community Housing Development Organization (CHDO), a private non-profit community based service organization, to create additional affordable housing. The funds in this department include the 15% CHDO allocation for the new fiscal year and monies that are re-paid by the CHDO from previous fiscal years.

Policy guidelines for the operation of the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

Personnel funding for this program is accounted for in the HOME Partnership Program (fund 108) in cost center 239000 (Housing Administration).

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To assure that affordable housing is created for families in Sarasota County who meet program income requirements.

#### Task

To fund non-profits to build affordable homes.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
New homes funded	Number	2	2	2	2
<b>Effectiveness Measure</b>					
Funds encumbered within 2 years	Percent	100%	100%	100%	100%
Funds expended within 5 years	Percent	100%	50%	50%	100%

## Cost Center Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Grants and Aids	253,470	701,900	133,734	0	133,734
Totals	253,470	701,900	133,734	0	133,734

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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## Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	149,750	326,200	133,734	0	133,734
ALL OTHER MICELLANEOUS REVENUE	103,720	0	0	0	0
	253,470	326,200	133,734	0	133,734

# DOWNPAYMENT ASSISTANCE PROGRAM

## Mission Statement

To increase the number of lower income households that are able to afford to purchase a home.

## Description of Operations

The Down Payment Assistance Program was established to assist low-income first-time homebuyers by paying a portion of their down payment and closing costs associated with the purchase of a home. The program provides second or third mortgage loans to purchase new and existing single family homes and condominiums. The assistance is provided interest free and repayment is deferred until the property is sold, transferred, no longer owner occupied, or 30 years, whichever occurs first.

Policy guidelines for the operation of the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

Personnel funding for this program is accounted for in the SHIP fund (165) in cost center 239000 (Housing Administration). Costs below only reflect the HOME Program (fund 108) cost center.

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To assist families in the purchase of their first home.

#### Task

To increase home ownership through 0% down payment loans to qualified individuals.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
First time homebuyers assisted	Number	104	43	45	45
<b>Effectiveness Measure</b>					
Purchase price funded with private money	Percent	73%	31%	51%	52%
<b>Efficiency Measure</b>					
Customers assisted per FTE	Number	112	22	18	18

## Cost Center Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Grants and Aids	1,485,193	2,890,300	1,616,615	0	1,616,615
Totals	1,485,193	2,890,300	1,616,615	0	1,616,615

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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## Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	956,400	2,266,000	1,616,615	0	1,616,615
INTEREST	3,176	0	0	0	0
OTHER MISCELLANEOUS REVENUES	150	0	0	0	0
ALL OTHER MICELLANEOUS REVENUE	509,412	0	0	0	0
	1,469,138	2,266,000	1,616,615	0	1,616,615

# ECONOMIC DEVELOPMENT

## Mission Statement

To increase economic opportunities for lower income residents living in the Newtown Neighborhood.

## Description of Operations

The economic development program was established to assist in the implementation of the Newtown Redevelopment Plan by providing loans to businesses that will help business owners in Newtown. The program is funded with Community Development Block Grant (CDBG) funds.

## CITYWIDE PRIORITIES

### PRIORITY - Newtown

#### Strategy

To increase economic development in the Newtown Neighborhood through loans to for-profit businesses.

#### Task

To provide loans for businesses in the Newtown area.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Effectiveness Measure</b>					
Loans provided to Newtown businesses	Number	0	0	0	0

## **Cost Center Expenditures By Category**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Non Personal Expenditures	0	0	0	0	0
Grants and Aids	0	170,000	200,000	0	200,000
Totals	0	170,000	200,000	0	200,000

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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## **Revenue Summary**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	0	170,000	200,000	0	200,000
	0	170,000	200,000	0	200,000

# EDUCATIONAL SYSTEM IMPACT FEE

## Mission Statement

To increase the number of lower income households that are able to afford to purchase a home.

## Description of Operations

The Educational System Impact Fee was established in 2004 through ordinance by the Board of County Commissioners (BCC) to help fund the cost of capital improvements and additions to the educational system that are necessary to accommodate growth in the county. However, in an attempt to help keep the cost of housing affordable to low-income residents, certain impact fee exemptions were included in the ordinance for qualified beneficiaries.

Low-income (below 80% of median income) families purchasing a newly constructed home and intending to reside in the property for a minimum of 5 years may receive an exemption to payment of the required Principal Residential Use impact fee. Since a large percentage of the low-income persons currently buying new homes are able to do so only by receiving Down Payment Assistance from a program funded through the federal HOME and state SHIP programs and operated by the Office of Housing and Community Development (OHCD), the Sarasota County School Board decided that the most efficient way to administer the impact fee exemption for owner-occupied property was to contract with OHCD.

The School Board and OHCD negotiated an Interlocal Agreement that permits OHCD to administer the exemption program on behalf of the School Board. An agreement to this effect was approved by the City Commission on July 6, 2004 and has been executed. As payment for the work it performs in processing requests for exemptions, OHCD will receive \$200 for each case that is processed.

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To assist qualified low-income home purchasers to apply for an exemption to the school impact fee.

#### Task

To provide funding for processing of applications for school impact fee exemption.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Applications reviewed/processed	Number	112	43	10	8
Applications approved/funded	Number	41	31	6	6

## Cost Center Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Grants and Aids	59,738	60,960	20,320	0	20,320
Totals	59,738	60,960	20,320	0	20,320

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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## Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	59,738	60,960	20,320	0	20,320
	59,738	60,960	20,320	0	20,320

# FAIR HOUSING

## Mission Statement

To educate the community in fair housing laws.

## Description of Operations

The Community Development Block Grant rules require all communities receiving these funds to affirmatively promote fair housing. These funds are used to educate the community on fair housing laws. Community education may include distribution of Fair Housing posters, advertisements, and housing summits reviewing the regulations with landlords and non-profits within the community.

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

Sarasota City Commissioners to issue a proclamation that April is "Fair Housing" month, per federal Department of Housing and Urban Development (HUD) directive.

#### Task

Prepare documentation for City Commission meeting, requesting a proclamation of April as "Fair Housing" month.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Effectiveness Measure</b>					
Proclamation issued by City Commissioners	Number	1	1	1	1

### PRIORITY - Affordable Housing

#### Strategy

Education program for landlords and non-profits.

#### Task

Alert landlords, non-profits and community to the federal Fair Housing regulations.

## Cost Center Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Non Personal Expenditures	3,164	1,000	1,000	0	1,000
Totals	3,164	1,000	1,000	0	1,000

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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## Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	3,164	1,000	1,000	0	1,000
	3,164	1,000	1,000	0	1,000

# HOME BUYER EDUCATION

## Mission Statement

To increase the number of lower income households that are able to afford to purchase a home.

## Description of Operations

The HomeBuyers Education Program was funded from the State Housing Initiative Housing Partnership Program (SHIP) to provide educational information to all homebuyers. The focus of this program is to improve homebuyers' awareness of the home purchase process and the importance of long term planning necessary for home ownership. Topics discussed in the homebuyer education class include personal finance and budgeting, housing maintenance, foreclosure prevention and long range planning. Post-closing classes are held to assist the home owner with issues like foreclosure and budget issues. Once a month these classes are conducted in Spanish.

Consumer Credit Counseling has a two-year contract for State Housing Initiative Partnership Program (SHIP) funds to provide homebuyer education classes, with an annual funding level of \$50,000. The current contract will expire October, 2008.

Personnel for monitoring this program is accounted for in the State Housing Initiative Partnership Program fund (165) in cost center 239000 (Housing Administration).

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To assist first time homebuyers.

#### Task

To provide homebuyer education workshops.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Participants attending workshops	Number	499	398	400	400

## **Cost Center Expenditures By Category**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Grants and Aids	43,055	36,000	36,000	0	36,000
Totals	43,055	36,000	36,000	0	36,000

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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## **Revenue Summary**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	0	36,000	36,000	0	36,000
	0	36,000	36,000	0	36,000

# HOMELESS ACTIVITIES

## Mission Statement

To increase the effectiveness and delivery of social services to homeless residents.

## Description of Operations

The Consortium, a joint effort of the governments of the City of Sarasota and Sarasota County, will provide direct funding to the Suncoast Partnership To End Homelessness to strengthen and enhance the delivery of services provided to homeless residents. The funds will be used to leverage additional funds to not only provide services to homeless individuals and families but also to prevent low-income families from becoming homeless.

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

Provide assistance and funding to help reduce chronic homelessness in the City of Sarasota.

#### Task

To provide funding, through a contractor, to numerous non-profit agencies to reduce chronic homelessness in the City.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Meetings attended	Number	6	2	0	6
Funds provided	Dollars	\$27,000	\$27,000	\$27,000	\$27,000
<b>Effectiveness Measure</b>					
Individuals at risk of homelessness	Number	25	25	25	25

## **Cost Center Expenditures By Category**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Grants and Aids	26,666	27,000	27,000	0	27,000
Totals	26,666	27,000	27,000	0	27,000

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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## **Revenue Summary**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	26,666	27,000	27,000	0	27,000
	26,666	27,000	27,000	0	27,000

# HOPWA GRANTS

## Mission Statement

To increase the number of rental households living in affordable housing.

## Description of Operations

Housing Grants In Aid provides assistance to low-income individuals with HIV/AIDS.

This program is funded through the Housing Opportunities for Persons With AIDS (HOPWA) Grant from the Federal Department of Housing and Urban Development (HUD) by partnering with local non-profit service providers to assist low-income HIV/AIDS beneficiaries in obtaining and remaining in affordable housing. Personnel funding for this program is accounted for in the HOPWA Program (fund 107) in cost center 239000 (Housing Administration).

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To improve living conditions for persons with HIV/AIDS.

#### Task

Provide funding for providers to assist low-income HIV/AIDS beneficiaries to obtain or remain in affordable housing.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Beneficiaries assisted	Number	197	241	241	245

## Cost Center Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Grants and Aids	378,300	379,270	396,730	0	396,730
Totals	378,300	379,270	396,730	0	396,730

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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## Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	418,684	379,270	396,730	0	396,730
	418,684	379,270	396,730	0	396,730

# IMPACT/CAPACITY FEES

## Mission Statement

To sustain the number of affordable housing units.

## Description of Operations

The Impact/Capacity Fee Program was established to make available to low-income households the opportunity to connect to central water and sewer service or to pay the impact fee on a new home. Assistance for this program is provided through the State Housing Initiative Partnership Program (SHIP), which provides a zero percent interest loan, deferred until the homeowner sells or transfers ownership, or the property is no longer the primary residence of the owner.

Policy guidelines for the operation of the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

Administrative costs are accounted for in the SHIP fund (165) in cost center 239000 (Housing Administration).

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To assist homeowners with the cost of connecting to a public or private utility system.

#### Task

To provide funding for the connection of homes to central water and sewer or new home impact fees.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Water and sewer connections funded	Number	26	50	45	45

## **Cost Center Expenditures By Category**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Grants and Aids	345,225	80,000	80,000	0	80,000
Totals	345,225	80,000	80,000	0	80,000

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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## **Revenue Summary**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	0	80,000	80,000	0	80,000
INTEREST	376	0	0	0	0
OTHER MISCELLANEOUS REVENUES	15,000	0	0	0	0
ALL OTHER MICELLANEOUS REVENUE	64,189	0	0	0	0
	79,565	80,000	80,000	0	80,000

# PUBLIC HOUSING

## Mission Statement

To increase the supply of affordable housing available for purchase or rent by lower income families.

## Description of Operations

Financial assistance is provided to the Sarasota Housing Authority to permit the redevelopment of the Janie Poe public housing project. The use for these funds was approved by both the Sarasota City Commission and the Board of County Commissioners (BOCC).

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To improve the quality of life for public housing residents by redeveloping the existing public housing properties.

#### Task

Provide funding to assist Sarasota Housing Authority in the redevelopment of its existing public housing projects to increase the number of standard housing units.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Effectiveness Measure</b>					
Units created on Sarasota Housing Auth. property	Number	0	0	25	48

## **Cost Center Expenditures By Category**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Grants and Aids	0	346,273	1,000,000	0	1,000,000
Totals	0	346,273	1,000,000	0	1,000,000

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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## **Revenue Summary**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	0	0	1,000,000	0	1,000,000
ALL OTHER MICELLANEOUS REVENUE	48,000	0	0	0	0
	48,000	0	1,000,000	0	1,000,000

## ROBERT L. TAYLOR COMMUNITY CENTER

### Mission Statement

To create a multi-generational community campus with facilities that provide state of the art recreational equipment, programs, activities and services for infants, youths, young adults, parents and seniors.

### Description of Operations

The revenue budgeted in 2008-09 represents grant funding awarded for the renovation of the Robert L. Taylor Community Center through the Department of Housing and Urban Development (HUD) Economic Development Initiative.

### Cost Center Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Capital Expenditures	72,571	0	0	0	0
Grants and Aids	0	0	367,500	0	367,500
Totals	72,571	0	367,500	0	367,500

### Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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### Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	72,571	0	367,500	0	367,500
	72,571	0	367,500	0	367,500

# SUMMER YOUTH PROGRAM

## Mission Statement

To provide summer jobs for lower income young persons to enhance their ability to secure gainful employment after graduation.

## Description of Operations

Young people of low income families will be given jobs with the government and non-profit agencies that will train them for future employment.

## CITYWIDE PRIORITIES

### PRIORITY - Newtown

#### Strategy

To place 15 to 20 young people in meaningful jobs.

#### Task

To place 15 young people in meaningful jobs during the summer.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Number of young people placed	Number	n/a	0	18	20

## **Cost Center Expenditures By Category**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Grants and Aids	0	30,000	70,000	0	70,000
Totals	0	30,000	70,000	0	70,000

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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## **Revenue Summary**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	0	0	30,000	0	30,000
	0	0	30,000	0	30,000

# TENANT BASED ASSISTANCE

## Mission Statement

To increase the number of rental housing units available to lower income renters.

## Description of Operations

The Tenant Based Rental Assistance Program provides security and utility deposit loans for Section 8 and public housing residents.

The assistance is targeted for participating Section 8 Housing Choice Voucher clients with an income at or below 50% of the area median income. The assistance is in the form of a 0% interest loan deferred until the client moves.

Policy guidelines for the operation of the program are approved by the Sarasota City Commission and the Board of County Commissioners (BCC).

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To assist households with tenant based assistance for rental properties.

#### Task

To assist low income families with security deposits.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Households assisted	Number	89	91	90	90

## Cost Center Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Non Personal Expenditures	0	0	0	0	0
Grants and Aids	72,509	64,000	64,000	0	64,000
Totals	72,509	64,000	64,000	0	64,000

## Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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## Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	43,967	64,000	64,000	0	64,000
OTHER MISCELLANEOUS REVENUES	40	0	0	0	0
ALL OTHER MICELLANEOUS REVENUE	28,501	0	0	0	0
	72,508	64,000	64,000	0	64,000

# TRANSITIONAL HOUSING

## Mission Statement

To increase the number of rental households living in affordable housing.

## Description of Operations

The transitional housing rental assistance program provides a rental subsidy to persons who are receiving supportive services as part of a transitional housing program that requires them to move at the completion of the program. The subsidy is available for only one year and is intended to ease the household's entry into the private market.

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To decrease the number of chronically homeless individuals in Sarasota.

#### Task

Increase the number of rental households living in affordable housing.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Effectiveness Measure</b>					
Add'l rental household living in affordable housing	Number	1	25	29	29

## **Cost Center Expenditures By Category**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Grants and Aids	513,632	100,000	100,000	0	100,000
Totals	513,632	100,000	100,000	0	100,000

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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## **Revenue Summary**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	49,504	100,000	100,000	0	100,000
	49,504	100,000	100,000	0	100,000

# VENICE HCV - COUNTY REIMBURSE

## Mission Statement

Administration of additional Section 8 vouchers to relocate families living at the Venice Housing Authority complex at Grove Terrace.

## Description of Operations

The Sarasota Office of Housing and Community Development (OHCD), a joint effort of the governments of the City of Sarasota and Sarasota County, functions as the Sarasota County Public Housing Agency in administering the Section 8 Housing Choice Voucher Program.

The purpose of the Section 8 Housing Choice Voucher Program is to provide rental assistance to low-income citizens of Sarasota County in order that they can afford safe, decent and sanitary housing. This purpose is accomplished through a housing choice voucher program established by the federal Department of Housing and Urban Development (HUD). Funding for this rental program is received from a HUD federal grant.

Administrative costs for this activity are included in this cost center. Programmatic costs are included in Sarasota County Government's budget.

Program is expected to begin approximately July 1, 2008.

## CITYWIDE PRIORITIES

### PRIORITY - Affordable Housing

#### Strategy

To provide rental assistance vouchers for residents previously housed at Grove Terrace (Venice Housing Authority complex).

#### Task

Assist approximately 35 to 40 households with rental assistance vouchers.

## PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
<b>Output Measure</b>					
Number of households assisted	Number	n/a	n/a	15	20

## **Cost Center Expenditures By Category**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Non Personal Expenditures	0	0	24,100	0	24,100
Totals	0	0	24,100	0	24,100

## **Personnel Summary**

Actual Positions	0.00	0.00	0.00	0.00
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## **Revenue Summary**

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
INTERGOVERNMENTAL	0	0	24,100	0	24,100
	0	0	24,100	0	24,100