

NEIGHBORHOOD AND DEVELOPMENT SERVICES CODE COMPLIANCE

Mission Statement

To preserve, improve and stabilize all City neighborhoods.

Description of Operations

The code compliance office ensures compliance with the housing, unsafe building abatement, commercial maintenance and City codes by utilizing target area inspections as well as being responsible for a zone coverage area. The office compels compliance by issuing orders to comply and by prosecuting cases before the Code Compliance Magistrate. All code compliance inspectors are certified by the Florida Association of Code Enforcement and participate in continuing education requirements.

CITYWIDE PRIORITIES

PRIORITY - Newtown

Strategy

To work with the Newtown community to accomplish the goals set forth in the "New Beginning for Newtown" initiative.

Task

To conduct regular code compliance sweeps in the Newtown community and attend neighborhood meetings related to the "New Beginning for Newtown" initiative.

PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
Input Measure					
Inspection sweeps conducted	Number	n/a	n/a	4	4

PRIORITY - Safe Community

Strategy

To enforce compliance with housing codes, commercial maintenance codes, City codes and lot mowing.

Task

To conduct inspections and achieve compliance within established time frames and to impose fines and record liens as needed.

PERFORMANCE MEASURES

Description	Unit	FY 2006	FY 2007	FY 2008	FY 2009
Output Measure					
Inspections conducted	Number	8,031	8,129	6,000	6,000
Lots mowed by City contractor	Number	5	6	10	10
Notices and citations issued	Number	2,168	2,122	1,250	1,250
Demolitions by City contractor	Number	1	0	4	2
Complaints responded to	Number	1,493	1,206	750	750
Walk-in customers served	Number	312	341	300	300
Special Master cases heard	Number	1,081	872	1,100	1,100
Effectiveness Measure					
Staff certifications	Percent	95%	80%	80%	80%
Initial complaint investigated in 3 days	Percent	100%	90%	80%	80%
Efficiency Measure					
Code inspections per inspector/month	Number	195	112	90	90

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Expenditures By Category

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
Personal Expenditures	907,102	958,476	673,655	0	673,655
Non Personal Expenditures	126,642	139,316	131,905	0	131,905
Capital Expenditures	32,750	23,900	12,000	0	12,000
Transfer Expenditures	25,000	0	0	0	0
Totals	\$1,091,494	\$1,121,692	\$817,560	\$0	\$817,560

Personnel Summary

Actual Positions	14.30	9.85	0.00	9.85
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Revenue Summary

	FY 2007 Actual	FY 2008 Budget	FY 2009 Continuation	FY 2009 Issues	FY 2009 Totals
LICENSES & PERMITS	44,046	0	0	0	0
FINES & FORFEITURES	119,891	112,000	120,000	0	120,000
INTRAGOVERNMENTAL SERVICES	864	0	0	0	0
Totals	\$164,801	\$112,000	\$120,000	\$0	\$120,000