

CITY OF SARASOTA, FLORIDA
Funded Staffing Levels by Department 2009-2010

GENERAL FUND

CITY MANAGER'S OFFICE

City Manager	1.00
Administrative Assistant	1.00
Deputy City Manager	1.00
Asst to City Manager	0.69
Total	3.69

COMMISSION SUPPORT

Administrative Assistant	2.00
Total	2.00

FINANCIAL ADMINISTRATION

Mail Operations Coordinator	1.00
Administrative Assistant	1.00
Director, Finance	1.00
Manager, Funds & Investments	1.00
Senior Financial Management Analyst	1.00
Manager Budget	1.00
Chief Finance Management Analyst	1.00
Deputy Director, Finance	1.00
Manager, Accounting & Payroll Systems	1.00
Supervisor, Accounting & Payroll Systems	1.00
Accounting System Administrator	1.00
Payables Administrator II	1.00
Payroll Administrator II	1.00
Procurement Specialist III	1.00
Procurement Specialist II	1.00
Purchasing Manager	1.00
Duplicating Services Coordinator	1.00
Manager, Assets	1.00
Sr Procurement Specialist	1.00
Total	19.00

FACILITIES MANAGEMENT

Facilities Maintenance Tech	2.00
Utility Mechanic I	2.00
Manager, Facilities	1.00
Total	5.00

CHILDREN'S FOUNTAIN

Administrative Assistant	0.10
Manager, Golf Course	0.10
Total	0.20

SKATEBOARD PARK

Administrative Assistant	0.15
Manager, Golf Course	0.25
Recreation Leader	1.00
Maintenance Technician I	0.50
Total	1.90

HUMAN RESOURCES

Administrative Assistant	1.00
Risk Manager	1.00
Director, Human Resources	1.00
Deputy Director, Human Resources	1.00
Risk Management Analyst	1.00
Human Resource Specialist I	2.00
Mgr Human Resources	2.00
Manager, Employee Relations	1.00
Total	10.00

NEIGHBORHOOD & DEVELOPMENT SERVICES

Administrative Specialist III	1.50
Administrative Specialist II	1.00
Administrative Assistant	2.00
Administrative Supervisor	0.50
Coordinator, Department Budget	1.00
General Mgr Nhood Redevelop & Projects	1.00
Senior Planner	4.00
Senior Planning Technician	1.00
Chief Planner	2.00
General Manager-Planning & Development	1.00
Director, Neighborhood & Development Svc	0.95
Gen Mgr-Neighborhood & Dev Svc Integrat	1.00
Code Compliance Tech Inspector	3.00
Arborist Ordinance Compl	0.30
Supv Code Compliance	1.00
Code Compliance Inspector	2.00
Senior Zoning Analyst	1.00
Business Tax & Code Comp Officer	1.00
Code Compliance & LBTR Official	1.00
Coordinator, Code Compliance	1.00
Economic Development Coordinator	1.00
General Mgr N Sarasota Redevelopment	1.00
Gen Mgr-Capital Projects Eng & City Eng	1.00
Engineering Technician III	1.00
Engineering Technician II	1.00
Senior Transportation Planner	1.00
Total	33.25

CITY AUDITOR AND CLERK

City Auditor & Clerk	1.00
Administrative Specialist III	1.00
Administrative Assistant	1.00
Deputy City Auditor & Clerk	1.00
Public Broadcasting Coordinator	2.00
Manager, City Records	1.00
Records & Information Specialist I	1.00
Development Applications Coordinator	1.00
Deputy City Auditor & Clerk Admin Op	1.00
Auditor II	1.00
Internal Auditor	1.00
Public Information Officer	1.00
Coord Web Communications	1.00
Total	14.00

CITY OF SARASOTA, FLORIDA
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GENERAL FUND (Continued)

POLICE - GENERAL

Accounting Specialist	1.00
Administrative Specialist III	2.00
Administrative Specialist II	3.00
Administrative Specialist I	3.00
Administrative Assistant	3.00
Administrative Supervisor	2.00
Coordinator, Alarm Enforcement	1.00
Coordinator, Dept Budget	1.00
Community Service Aide Supervisor	3.00
Criminalist III	2.00
Criminalist I	2.00
Criminal Intelligence Analyst	1.00
Judicial Liaison Specialist	1.00
Maintenance Technician III	2.00
Mgr, Information Technology SPD	1.00
Mgr Training Unit	1.00
Mgr Property & Evidence	1.00
Mgr Support Services	1.00
Mgr Criminalistics	1.00
Network Analyst II	1.00
Payroll Specialist I	1.00
Payroll Specialist II	1.00
Police Records Supervisor	1.00
Property & Evidence Specialist	2.00
Quartermaster / Maintenance Supervisor	1.00
Records Technician	2.00
Senior Records Technician	6.00
Senior Transcriber	2.00
Technical Support Tech I	1.00
Technical Support Tech II	1.00
Terminal Agency Coordinator	1.00
Victim Advocate Coordinator	1.00
Total	53.00

POLICE - UNIFORM

Police Chief	1.00
Deputy Police Chief	1.00
Police Captain	3.00
Police Lieutenant	9.00
Police Sergeant	22.00
Police Officer 1st Class, Permanent	136.00
Police Officer 2nd Class, Permanent	4.00
Total	176.00

PARKS AND LANDSCAPE MAINTENANCE

Accounting Specialist	0.60
Gen Mgr-Landscape, Parks, & Env Svcs	0.50
Gen Mgr - Public Services/Finance	0.33
Arborist I	1.00
Arborist II	1.00
Maintenance Mechanic I	1.00
Crew Leader I	2.00
Crew Leader II	2.00
Landscape Maintenance Tech I	10.00
Landscape Maintenance Tech II	7.00
Irrigation Technician	2.00
Spray Technician	2.00
Neighborhood Coordinator	0.50
Coordinator, Capital Projects	0.25
Total	30.18

STREET AND HIGHWAY MAINTENANCE

Accounting Specialist	0.40
Gen Mgr-Landscape, Parks, & Env Svcs	0.50
Gen Mgr - Public Services/Finance	0.33
Supervisor	1.00
Maintenance Mechanic I	1.00
Maintenance Mechanic II	7.00
Crew Leader II	3.00
Traffic Signal Tech II	4.00
Process Improvement Specialist	0.50
Traffic Control Analyst	1.00
Coordinator, Capital Projects	0.25
Total	18.98

CONSTRUCTION SERVICES-GENERAL

Administrative Specialist III	1.00
Coordinator, Department Budget	1.00
Mgr Public Svcs PE	1.00
Engineering Technician III	1.00
Engineering Technician II	1.00
Manager, Engineering Projects	1.00
Total	6.00

SPECIAL EVENTS/ VOLUNTEER OFFICE

Manager, Sports Facilities	0.83
Total	0.83

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SPECIAL REVENUE FUNDS

HOUSING & COMMUNITY DEVELOPMENT

Accounts Receivable/Payable Specialist	1.00
Administrative Specialist II	1.00
Administrative Specialist III	1.00
Comm Development Specialist	1.00
Gen Mgr, Housing & Community Dev	1.00
Housing Asst Program Specialist	2.00
Mgr Dept Finance	1.00
Program Manager, Housing & Community Dev	1.00
Rehab Construction Specialist	1.00
Total	<u>10.00</u>

BUILDING SERVICES

Administrative Specialist III	0.50
Administrative Supervisor	0.50
Director, Neighborhood & Development Svc	0.05
Permitting Technician	2.00
Inspection Specialist	1.00
Coord Permitting	1.00
Arborist Ordinance Compliance	0.70
Building Inspector (Multi License)	4.00
Building Official	1.00
Deputy Building Official	1.00
Chief Building Inspector	1.00
Manager, Permits & Licensing	1.00
Plans Examiner	1.00
Commercial Plans Examiner	1.00
Total	<u>15.75</u>

ENTERPRISE FUNDS

WATER & WASTEWATER UTILITIES

UTILITIES BILLING OFFICE

Customer Service Representative	3.00
Senior Customer Service Representative	1.00
Administrative Supervisor	1.00
Field Service Rep	4.00
Supervisor, Meter Services	1.00
Supervisor, Utility Billing Office	1.00
Total	<u>11.00</u>

WATER ADMINISTRATION

Administrative Specialist I	1.00
Administrative Assistant	1.00
Mgr Dept Finance	1.00
Accounting Technician II	1.00
Personnel Payroll Specialist	1.00
Director, Public Works/Utilities	0.50
Coordinator, Capital Projects	0.25
Total	<u>5.75</u>

WASTEWATER ADMINISTRATION

Accountant I	1.00
General Mgr-Utilities Field Operations	1.00
Manager, Wastewater Program	1.00
Coordinator, Capital Projects	0.25
Total	<u>3.25</u>

WASTEWATER TREATMENT

Supervisor	2.00
Control Systems Tech II	1.00
Laboratory Technician II	0.90
Utilities Chemist	1.00
Utilities Reliability Engineer	0.50
Shift Supvr, Treatment Plant Operator B	1.00
Treatment Plant Operator C	2.00
Treatment Plant Opr (Apprentice)	2.00
Gen Mgr, Plants and Compliance	1.00
Treatment Plant Operator B	2.00
Treatment Plant Operator A	1.00
Shift Supvr, Treatment Plant Operator A	1.00
Total	<u>15.40</u>

CONSTRUCTION SERVICES-WATER UTILITIES

Engineering Technician III	5.00
Engineering Technician II	1.00
Utilities Engineer	1.00
Senior Utilities Engineer	1.00
Manager, PW Technical Services	1.00
Total	<u>9.00</u>

SOURCE OF SUPPLY-WATER

Supervisor	1.00
Control Systems Technician I	1.00
Treatment Plant Operator B	1.00
Total	<u>3.00</u>

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ENTERPRISE FUNDS (Continued)

WATER & WASTEWATER UTILITIES (Continued)

WATER TREATMENT FACILITY

Supervisor	1.00
Utilities Chemist	1.00
Utilities Reliability Engineer	0.50
Shift Suprvr, Treatment Plant Operator B	2.00
Treatment Plant Operator C	5.00
Treatment Plant Operator B	1.00
Shift Suprvr, Treatment Plant Operator A	2.00
Total	<u>12.50</u>

COMPOST FACILITY

Crew Leader II	1.00
Utility Mechanic I	1.00
Utility Mechanic II	1.00
Total	<u>3.00</u>

RENEWAL, REPLACEMENT & IMP - WATER

Crew Leader II	1.00
Control Systems Technician I	2.00
Utility Mechanic I	7.00
Utility Mechanic II	4.00
Utility Mechanic III	4.00
Capital Projects Coordinator	1.00
Total	<u>19.00</u>

RENEWAL, REPLACEMENT & IMP - SEWER

Crew Leader I	3.00
Crew Leader II	3.00
Control Systems Tech II	2.00
Utility Mechanic I	9.00
Utility Mechanic II	5.00
Utility Mechanic III	5.00
Total	<u>27.00</u>

WASTEWATER COLLECTION

Supervisor	1.00
Utility Mechanic III	0.50
Mgr Distribution & Collections	1.00
Total	<u>2.50</u>

DISTRIBUTION SYSTEM

Administrative Specialist II	1.00
Supervisor	1.00
Crew Leader II	2.00
Utility Mechanic I	1.00
Utility Mechanic II	2.00
Utility Mechanic III	0.50
Engineering Technician III	2.00
Engineering Technician I	2.00
Total	<u>11.50</u>

LIFT STATIONS

Supervisor	1.00
Crew Leader I	2.00
Control Systems Technician I	4.00
Utility Mechanic I	2.00
Utility Mechanic II	3.00
Utility Mechanic III	2.00
Reliability Maintenance Planner I	1.00
Total	<u>15.00</u>

EFFLUENT RE-USE

Utility Mechanic II	1.00
Laboratory Technician II	0.10
Total	<u>1.10</u>

WATER UTILITIES STOCKROOM

Supervisor, Materials & Stores	1.00
Total	<u>1.00</u>

ENTERPRISE FUNDS (Continued)

OTHER ENTERPRISE FUNDS

BOBBY JONES GOLF CLUB

Administrative Specialist II	1.00
Administrative Assistant	0.75
Golf Course Operations Attendant	1.00
Golf Course Shop Attendant	3.00
Pro Shop Supervisor	1.00
Manager, Golf Course	0.65
Manager, Sports Facilities	0.10
Assistant to Golf Course Mgr	1.00
Total	<u>8.50</u>

PARKING MANAGEMENT

Parking Enforcement Specialist	4.00
Supervisor, Parking Collections	1.00
Supervisor, Parking Enforcement	1.00
Asst to City Manager	0.31
Total	<u>6.31</u>

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ENTERPRISE FUNDS (Continued)

OTHER ENTERPRISE FUNDS

SOLID WASTE MANAGEMENT

Senior Customer Service Representative	1.00
Administrative Coordinator	1.00
Accounting Specialist	1.00
General Mgr-Public Services/Finance	0.34
Refuse Equipment Operator, FA	6.00
Refuse Equipment Operator, SA	12.00
Maintenance Mechanic II	1.00
Crew Leader II	2.00
Process Improvement Analyst	0.50
Neighborhood Coordinator	0.50
Director, Public Works/Utilities	0.50
Total	<u>25.84</u>

STREET SWEEPING

Maintenance Mechanic I	3.00
Total	<u>3.00</u>

MUNICIPAL AUDITORIUM

Manager, Municipal Auditorium	0.85
Maintenance Technician II	1.00
Total	<u>1.85</u>

PAYNE PARK AUDITORIUM

Manager, Auditoriums	0.15
Maintenance Technician II	1.00
Total	<u>1.15</u>

ED SMITH SPORTS STADIUM

Manager, Sports Facilities	0.07
Total	<u>0.07</u>

STADIUM SURCHARGE

Maintenance Technician I	0.50
Total	<u>0.50</u>

VAN WEZEL PERFORMING ARTS HALL

Administrative Assistant	1.00
Mgr Dept Finance	1.00
Maintenance Technician III	1.00
Crew Leader I	1.00
Executive Director, Van Wezel	1.00
General Mgr Van Wezel PAH	1.00
Asst Box Office Mgr VWPAH	1.00
Manager, Marketing & Development	1.00
Manager, Technical Production	1.00
Grants & Resource Development Officer	1.00
Events Coordinator	1.00
Mgr, Education & Community Programs	1.00
Asst Marketing Mgr	1.00
Total	<u>13.00</u>

INTERNAL SERVICE FUNDS

INFORMATION TECHNOLOGY

Administrative Assistant	1.00
Director, Information Technology	1.00
Computer Support Specialist	1.00
Computer Systems Administrator	1.00
Network System & Data Comm Analyst	1.00
Technical Support Tech I	1.00
Technical Support Tech II	1.00
GIS Analyst	1.00
Mgr Information & Communication Tech	1.00
Mgr Professional Business Services	1.00
Total	<u>10.00</u>

VEHICLE & EQUIPMENT MAINTENANCE

Administrative Coordinator	1.00
Equipment Mechanic III	6.00
Equipment Mechanic I	1.00
Mgr Maintenance Svc	1.00
Inventory Technician	1.00
Sr Inventory Technician	1.00
Total	<u>11.00</u>



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