

COMMISSION SUPPORT

Description of Operations

The Commission Support Office receives, processes and refers complaints, suggestions and inquiries received by telephone, in person, and by mail from citizens. In addition to following through to ensure that the matters are resolved, the office staff also schedule all appointments and maintain calendars for the Mayor and Commissioners. The staff is also responsible for the dissemination of some of the information that is released to the media.

Cost Center Expenditures By Category

	FY 2008 Actual	FY 2009 Budget	FY 2010 Continuation	FY 2010 Issues	FY 2010 Totals
Personnel	116,094	122,473	119,128	0	119,128
Operating Expenditures	387	1,400	1,400	0	1,400
Capital Expenditures	0	500	500	0	500
Totals	116,481	124,373	121,028	0	121,028

Personnel Summary

Actual Positions		2.00	2.00	0.00	2.00
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