

CITY OF SARASOTA, FLORIDA

Water and Sewer Utility System

Proposed Budget

Fiscal Year 2010-11

	Actual 2008-09	Budget 2009-10	Amended Budget 2009-10	Estimate 2009-10	Budget 2010-11
REVENUE					
WATER					
Sale of Water	\$13,484,768	\$14,351,152	\$14,351,152	\$13,653,497	\$14,148,427
Reconnection Fees	126,255	135,265	135,265	135,265	135,265
Miscellaneous Income	107,034	71,890	71,890	67,890	67,890
Total	\$13,718,057	\$14,558,307	\$14,558,307	\$13,856,652	\$14,351,582
SEWER					
Sewer Usage Fees	\$16,467,300	\$17,629,140	\$17,629,140	\$16,997,789	\$17,628,155
Miscellaneous Income	184,323	194,533	194,533	218,174	177,033
Sale of Compost Material	11,903	7,500	7,500	7,500	7,500
Total	\$16,663,526	\$17,831,173	\$17,831,173	\$17,223,463	\$17,812,688
OTHER INCOME					
Interest on Investments	283,853	69,559	69,559	169,559	139,559
Total	\$283,853	\$69,559	\$69,559	\$169,559	\$139,559
Total Revenue	\$30,665,436	\$32,459,039	\$32,459,039	\$31,249,674	\$32,303,829
EXPENDITURES					
WATER					
WATER ADMINISTRATION 152 -					
Personal Services	\$969,428	\$951,639	\$951,639	\$948,883	\$975,017
Op Supplies & Services	548,481	613,903	614,859	603,397	619,345
Cost Allocation/Debt Service	745,461	814,619	814,619	814,619	883,005
Total	\$2,263,370	\$2,380,161	\$2,381,117	\$2,366,899	\$2,477,367
SOURCE OF SUPPLY 153 -					
Personal Services	\$267,455	\$301,473	\$301,473	\$268,921	\$265,090
Op Supplies & Services	344,921	368,712	380,667	302,286	337,962
Debt Service	453	453	453	453	452
Total	\$612,829	\$670,638	\$682,593	\$571,660	\$603,504
SOURCE OF SUPPLY 154 -					
Personal Services	\$24,936	\$21,750	\$21,750	\$21,750	\$25,000
Op Supplies & Services	216,051	234,019	239,136	179,980	216,300
Total	\$240,987	\$255,769	\$260,886	\$201,730	\$241,300

	Actual 2008-09	Budget 2009-10	Amended Budget 2009-10	Estimate 2009-10	Budget 2010-11
WATER (continued)					
TREATMENT PLANT 155 -					
Personal Services	\$1,493,806	\$1,429,008	\$1,429,008	\$1,412,210	\$1,456,438
Op Supplies & Services	1,917,887	1,688,365	1,695,912	1,596,749	1,641,175
Debt Service	26,802	26,819	26,819	26,819	26,750
Total	<u>\$3,438,495</u>	<u>\$3,144,192</u>	<u>\$3,151,739</u>	<u>\$3,035,778</u>	<u>\$3,124,363</u>
DISTRIBUTION 156 -					
Personal Services	\$1,148,590	\$1,165,852	\$1,165,852	\$1,089,949	\$1,150,179
Op Supplies & Services	633,227	580,260	583,160	581,976	598,410
Debt Service	7,127	7,132	7,132	7,132	7,114
Total	<u>\$1,788,944</u>	<u>\$1,753,244</u>	<u>\$1,756,144</u>	<u>\$1,679,057</u>	<u>\$1,755,703</u>
CONSTRUCTION SERVICES 158 -					
Personal Services	\$438,814	\$78,354	\$78,354	\$141,816	\$7,728
Op Supplies & Services	74,831	115,010	127,268	59,215	126,240
Total	<u>\$513,645</u>	<u>\$193,364</u>	<u>\$205,622</u>	<u>\$201,031</u>	<u>\$133,968</u>
TOTAL WATER	<u>\$8,858,270</u>	<u>\$8,397,368</u>	<u>\$8,438,101</u>	<u>\$8,056,155</u>	<u>\$8,336,205</u>
SEWER					
SEWER ADMINISTRATION 170 -					
Personal Services	\$292,210	\$217,560	\$217,560	\$277,233	\$320,904
Op Supplies & Services	596,517	538,543	549,062	540,699	584,846
Cost Allocation/Debt Service	753,754	761,033	761,033	761,033	687,787
Total	<u>\$1,642,481</u>	<u>\$1,517,136</u>	<u>\$1,527,655</u>	<u>\$1,578,965</u>	<u>\$1,593,537</u>
COLLECTION 171 -					
Personal Services	\$422,762	\$477,156	\$477,156	\$421,476	\$433,273
Op Supplies & Services	443,634	504,620	518,163	408,470	489,720
Debt Service	123	123	123	123	123
Total	<u>\$866,519</u>	<u>\$981,899</u>	<u>\$995,442</u>	<u>\$830,069</u>	<u>\$923,116</u>
LIFT STATIONS 172 -					
Personal Services	\$1,109,360	\$1,284,865	\$1,287,465	\$1,192,544	\$1,229,353
Op Supplies & Services	704,299	639,850	649,594	728,965	759,290
Total	<u>\$1,813,659</u>	<u>\$1,924,715</u>	<u>\$1,937,059</u>	<u>\$1,921,509</u>	<u>\$1,988,643</u>
TREATMENT PLANT 173 -					
Personal Services	\$1,859,265	\$1,845,734	\$1,845,734	\$1,871,486	\$1,894,778
Op Supplies & Services	1,846,847	1,850,250	1,876,101	1,847,710	1,797,760
Capital	1,560	-	-	-	-
Debt Service	21,166	21,180	21,180	21,180	21,125
Total	<u>\$3,728,838</u>	<u>\$3,717,164</u>	<u>\$3,743,015</u>	<u>\$3,740,376</u>	<u>\$3,713,663</u>

	Actual 2008-09	Budget 2009-10	Amended Budget 2009-10	Estimate 2009-10	Budget 2010-11
SEWER (continued)					
TREATMENT PLANT 174 -					
Personal Services	\$370,440	\$449,590	\$449,590	\$350,518	\$352,084
Op Supplies & Services	598,635	649,450	644,425	412,455	533,430
Total	<u>\$969,075</u>	<u>\$1,099,040</u>	<u>\$1,094,015</u>	<u>\$762,973</u>	<u>\$885,514</u>
EFFLUENT RE-USE 175 -					
Personal Services	\$236,173	\$216,474	\$216,474	\$204,661	\$217,752
Op Supplies & Services	187,295	176,819	184,569	169,780	173,469
Total	<u>\$423,468</u>	<u>\$393,293</u>	<u>\$401,043</u>	<u>\$374,441</u>	<u>\$391,221</u>
TOTAL SEWER	<u>\$9,444,040</u>	<u>\$9,633,247</u>	<u>\$9,698,229</u>	<u>\$9,208,333</u>	<u>\$9,495,694</u>
UTILITY OFFICE -151					
Personal Services	\$812,691	\$673,119	\$673,119	\$736,155	\$615,023
Op Supplies & Services	324,650	323,003	323,503	328,479	450,165
Debt Service	323	323	323	323	323
Total	<u>\$1,137,664</u>	<u>\$996,445</u>	<u>\$996,945</u>	<u>\$1,064,957</u>	<u>\$1,065,511</u>
TOTAL WATER & SEWER	<u>\$19,439,974</u>	<u>\$19,027,060</u>	<u>\$19,133,275</u>	<u>\$18,329,445</u>	<u>\$18,897,410</u>
TRANSFERS:					
R R & I Fund	\$4,014,369	\$4,892,668	\$4,892,668	\$4,892,668	\$4,333,328
Bond Service - 2005	581,840	581,340	581,340	581,340	580,490
Bond Service - 1998-A	1,030,882	1,038,550	1,038,550	1,038,550	-
Bond Service - 1993-C	250,100	250,100	250,100	250,100	-
Bond Service - 2010 estimate	-	-	-	-	1,709,093
Bond Service - 2002 A	2,696,525	2,691,750	2,691,750	2,691,750	2,693,250
Bond Service - 2002 B	469,587	474,842	474,842	474,842	475,216
Bond Service - 2004	1,398,850	1,397,550	1,397,550	1,397,550	1,399,850
Bond Service - SRF	228,142	228,141	228,141	228,141	228,142
Bond Service - 2008	1,720,961	1,753,131	1,753,131	1,753,131	1,753,129
General Utility Reserve	338,507	123,907	123,907	123,907	233,921
Total Transfers	<u>\$12,729,763</u>	<u>\$13,431,979</u>	<u>\$13,431,979</u>	<u>\$13,431,979</u>	<u>\$13,406,419</u>
TOTAL EXPENDITURES	<u>\$32,169,737</u>	<u>\$32,459,039</u>	<u>\$32,565,254</u>	<u>\$31,761,424</u>	<u>\$32,303,829</u>
Net Profit (Loss)	(1,504,301)	-	(106,215)	(511,750)	-
Fund Balance Adjustment	-	-	-	-	-
Fund Balance, Beginning of Year	<u>2,563,917</u>	<u>\$1,312,440</u>	<u>\$1,059,616</u>	<u>\$1,059,616</u>	<u>\$547,866</u>
Fund Balance, End of Year	<u>\$1,059,616</u>	<u>\$1,312,440</u>	<u>\$953,401</u>	<u>\$547,866</u>	<u>\$547,866</u>

	Actual 2008-09	Budget 2009-10	Amended Budget 2009-10	Estimate 2009-10	Budget 2010-11
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RENEWAL REPLACEMENT & IMPROVEMENT FUND

REVENUE

Beginning Balance	(\$119,718)	(\$633,657)	(\$744,265)	(\$744,265)	(\$256,368)
Transfer from Revenue	4,014,369	4,892,668	4,892,668	4,892,668	4,333,328
Interest Earnings	11,607	10,000	10,000	-	-
Transfer from other funds	42,610	-	-	-	-
Other Revenue	47,295	15,500	15,500	39,000	7,500
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL RR&I AVAILABLE	\$3,996,163	\$4,284,511	\$4,173,903	\$4,187,403	\$4,084,460

EXPENDITURES

WATER

ADMINISTRATIVE & GENERAL 450 -

Total Expenses including cost allocation	\$755,623	\$776,068	\$742,018	\$950,083	\$827,686
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SOURCE OF SUPPLY 453 & 461 -

Personal Services	\$21,826	\$34,822	\$34,822	\$68,056	\$40,000
Supplies & Services	140,394	147,485	166,527	155,750	163,250
Capital	67,689	25,000	25,000	26,000	100,000
Total	<u>\$229,909</u>	<u>\$207,307</u>	<u>\$226,349</u>	<u>\$249,806</u>	<u>\$303,250</u>

TREATMENT PLANT 467 -

Personal Services	\$36,483	\$37,000	\$37,000	\$22,000	\$37,000
Supplies & Services	297,758	145,000	148,962	144,254	152,500
Capital	76,912	39,000	59,554	51,000	124,500
Total	<u>\$411,153</u>	<u>\$221,000</u>	<u>\$245,516</u>	<u>\$217,254</u>	<u>\$314,000</u>

DISTRIBUTION SYSTEM 477 & 489 -

Personal Services	\$400,589	\$326,624	\$326,624	\$370,000	\$330,000
Supplies & Services	266,092	183,450	168,207	141,198	205,750
Capital	231,136	49,000	156,088	122,112	149,000
Total	<u>\$897,817</u>	<u>\$559,074</u>	<u>\$650,919</u>	<u>\$633,310</u>	<u>\$684,750</u>

TOTAL WATER RR&I EXPENDITURES	\$2,294,502	\$1,763,449	\$1,864,802	\$2,050,453	\$2,129,686
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SEWER

ADMINISTRATIVE & GENERAL 500 -

Total Expenses	\$109,297	(\$28,050)	\$6,000	(\$12,067)	\$29,924
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COLLECTION 501 & 520-

Personal Services	\$526,651	\$527,079	\$527,079	\$458,483	\$525,000
Supplies & Services	569,880	134,921	182,643	224,703	161,500
Capital	47,200	413,000	427,835	381,400	21,250
Total	<u>\$1,143,731</u>	<u>\$1,075,000</u>	<u>\$1,137,557</u>	<u>\$1,064,586</u>	<u>\$707,750</u>

	Actual 2008-09	Budget 2009-10	Amended Budget 2009-10	Estimate 2009-10	Budget 2010-11
RENEWAL REPLACEMENT & IMPROVEMENT FUND (Continued)					
SEWER (continued)					
LIFT STATIONS 533 -					
Personal Services	\$0	\$10,000	\$10,000	\$10,000	\$10,000
Supplies & Services	258,041	294,500	297,502	229,670	284,500
Capital	46,161	48,000	67,490	66,440	105,000
Cost Allocation	-	-	-	-	-
Total	\$304,202	\$352,500	\$374,992	\$306,110	\$399,500
TREATMENT PLANT 538 -					
Personal Services	\$121,461	\$60,350	\$60,350	\$60,000	\$65,000
Supplies & Services	364,256	252,500	324,710	276,968	262,000
Capital	177,389	438,500	439,935	326,071	156,000
Cost Allocation	-	-	-	-	-
Total	\$663,106	\$751,350	\$824,995	\$663,039	\$483,000
TREATMENT PLANT 539 -					
Personal Services	\$8,922	\$21,412	\$21,412	\$45,000	\$25,000
Supplies & Services	62,123	195,000	196,782	182,000	191,500
Capital	7,008	47,000	65,498	57,850	6,500
Cost Allocation	-	-	-	-	-
Total	\$78,053	\$263,412	\$283,692	\$284,850	\$223,000
EFFLUENT RE-USE 540 -					
Personal Services	\$12,751	\$35,000	\$35,000	\$28,000	\$35,000
Supplies & Services	43,602	65,850	76,876	55,800	60,600
Capital	63,834	6,000	6,000	3,000	16,000
Cost Allocation	-	-	-	-	-
Total	\$120,187	\$106,850	\$117,876	\$86,800	\$111,600
TOTAL SEWER RR&I EXPENDITURES	\$2,418,576	\$2,521,062	\$2,745,112	\$2,393,318	\$1,954,774
TOTAL RR&I EXPENDITURES	\$4,713,078	\$4,284,511	\$4,609,914	\$4,443,771	\$4,084,460
WATER & SEWER UTILITY STOCKROOM FUND					
REVENUE					
Beginning Balance	(\$3,969)	(\$31,199)	(\$116,152)	(\$116,152)	(\$100,464)
Reimbursements	190,962	-	395,459	190,000	-
Charges for services	-	-	-	100,000	311,695
Miscellaneous	(3,898)	-	-	-	-
Total	\$183,095	(\$31,199)	\$279,307	\$173,848	\$211,231
EXPENDITURES 406-160					
Personal Services	\$73,420	\$71,012	\$71,012	\$69,762	\$73,179
Supplies & Services	101,283	38,344	238,344	118,447	221,471
Cost Allocation/Debt Service	124,544	86,103	86,103	86,103	16,320
Total	\$299,247	\$195,459	\$395,459	\$274,312	\$310,970
Ending Balance	(\$116,152)	(\$226,658)	(\$116,152)	(\$100,464)	(\$99,739)

**WATER AND SEWER SYSTEM REVENUE BONDS
INTEREST AND SINKING FUND**

	Actual 2008-09	Budget 2009-10	Amended Budget 2009-10	Estimate 2009-10	Budget 2010-11
BOND SERVICE ACCOUNT - SERIES 2005 (456)					
REVENUE					
Beginning Balance	\$117,688	\$117,688	\$119,938	\$119,938	\$122,188
Interest Income	8,671	-	-	-	-
Transfer from Revenue	581,840	581,340	581,340	581,340	580,490
Total	\$708,199	\$699,028	\$701,278	\$701,278	\$702,678
EXPENDITURES					
Interest	\$278,840	\$268,340	\$268,340	\$268,340	\$257,490
Principal	300,000	310,000	310,000	310,000	320,000
Transfer out to other funds	8,671	-	-	-	-
Agent and other Fees	750	3,000	3,000	750	3,000
Reserve	119,938	117,688	119,938	122,188	122,188
Total	\$708,199	\$699,028	\$701,278	\$701,278	\$702,678
BOND SERVICE ACCOUNT - SERIES 1998 (409)					
REVENUE					
Beginning Balance	\$176,668	\$172,618	\$182,669	\$182,669	\$0
Interest Income	16,331	-	-	-	-
Transfer in from other funds	-	-	800,000	800,000	-
Transfer from Revenue	1,030,882	1,038,550	1,038,550	1,038,550	-
Total	\$1,223,881	\$1,211,168	\$2,021,219	\$2,021,219	\$0
EXPENDITURES					
Interest	\$118,881	\$81,550	\$81,550	\$54,367	\$0
Principal	\$905,000	950,000	1,930,000	1,930,000	-
Transfer out to other funds	16,331	-	-	20,802	-
Agent and other Fees	1,000	7,000	16,050	16,050	-
Reserve	182,669	172,618	(6,381)	\$0	\$0
Total	\$1,223,881	\$1,211,168	\$2,021,219	\$2,021,219	\$0
BOND SERVICE ACCOUNT - SERIES 2002A (453)					
REVENUE					
Beginning Balance	\$214,693	\$214,693	\$216,993	\$216,993	\$213,993
Interest	35,217	-	-	-	-
Transfer from Revenue	2,696,525	2,691,750	2,691,750	2,691,750	2,693,250
Total	\$2,946,435	\$2,906,443	\$2,908,743	\$2,908,743	\$2,907,243
EXPENDITURES					
Interest	\$388,525	\$261,750	\$261,750	\$261,750	\$140,250
Principal	2,305,000	2,430,000	2,430,000	2,430,000	2,550,000
Agent Fees	700	3,000	3,000	3,000	3,000
Transfer out to Other Fund	35,217	-	-	-	-
Reserve	216,993	211,693	213,993	213,993	213,993
Total	\$2,946,435	\$2,906,443	\$2,908,743	\$2,908,743	\$2,907,243

**WATER AND SEWER SYSTEM REVENUE BONDS
INTEREST AND SINKING FUND**

	Actual 2008-09	Budget 2009-10	Amended Budget 2009-10	Estimate 2009-10	Budget 2010-11
BOND SERVICE ACCOUNT - SERIES 1993 C (434)					
REVENUE					
Beginning Balance	\$435,359	\$435,359	\$503,301	\$503,301	\$0
Interest Income	75,611	-	-	-	-
Transfer from Revenue	250,100	250,100	250,100	250,100	-
Total	<u>\$761,070</u>	<u>\$685,459</u>	<u>\$753,401</u>	<u>\$753,401</u>	<u>\$0</u>
EXPENDITURES					
Interest	\$242,100	\$242,100	\$242,100	\$242,100	\$0
Principal	-	-	-	-	-
Agent Fees	1,014	8,000	11,400	4,908	-
Transfer out to Other Fund	14,655	-	-	506,393	-
Reserve	503,301	435,359	499,901	-	-
Total	<u>\$761,070</u>	<u>\$685,459</u>	<u>\$753,401</u>	<u>\$753,401</u>	<u>\$0</u>
BOND SERVICE ACCOUNT - SERIES - SRF (447)					
REVENUE					
Beginning Balance	\$170,760	\$170,760	\$170,761	\$170,761	\$170,761
Interest Income	6,418	-	-	-	-
Transfer from Revenue	228,142	228,141	228,141	228,141	228,142
Total	<u>\$405,320</u>	<u>\$398,901</u>	<u>\$398,902</u>	<u>\$398,902</u>	<u>\$398,903</u>
EXPENDITURES					
Interest	\$27,284	\$21,824	\$21,824	\$21,824	\$16,216
Principal	200,857	206,317	206,317	206,317	211,926
Transfer out to Other Fund	6,418	-	-	-	-
Reserve	\$170,761	\$170,760	\$170,761	\$170,761	\$170,761
Total	<u>\$405,320</u>	<u>\$398,901</u>	<u>\$398,902</u>	<u>\$398,902</u>	<u>\$398,903</u>
BOND SERVICE ACCOUNT - SERIES 1996 (436)					
REVENUE					
Beginning Balance	\$218,836	\$0	\$0	\$0	\$0
Interest	6,031	-	-	-	-
Total	<u>\$224,867</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
EXPENDITURES					
Interest	\$0	\$0	\$0	\$0	\$0
Agent Fees	2,250	-	-	-	-
Transfer out to Other Fund	222,617	-	-	-	-
Reserve	\$0	\$0	\$0	\$0	\$0
Total	<u>\$224,867</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**WATER AND SEWER SYSTEM REVENUE BONDS
INTEREST AND SINKING FUND**

	Actual 2008-09	Budget 2009-10	Amended Budget 2009-10	Estimate 2009-10	Budget 2010-11
BOND SERVICE ACCOUNT - SERIES 2002 B (407)					
REVENUE					
Beginning Balance	\$65,434	\$60,934	\$62,885	\$62,885	\$69,518
Interest Income	6,214	-	-	-	-
Transfer from Revenue	469,587	474,842	474,842	474,842	475,216
Total	<u>\$541,235</u>	<u>\$535,776</u>	<u>\$537,727</u>	<u>\$537,727</u>	<u>\$544,734</u>
EXPENDITURES					
Interest	\$201,586	\$192,842	\$192,842	\$192,842	\$183,216
Principal	265,000	275,000	275,000	275,000	285,000
Agent Fees	5,550	7,000	7,000	367	7,000
Transfer out to Other Fund	6,214	-	-	-	-
Reserve	\$62,885	\$60,934	\$62,885	\$69,518	\$69,518
Total	<u>\$541,235</u>	<u>\$535,776</u>	<u>\$537,727</u>	<u>\$537,727</u>	<u>\$544,734</u>
BOND SERVICE ACCOUNT - SERIES 2004 (455)					
REVENUE					
Beginning Balance	\$48,570	\$48,570	\$54,657	\$54,657	\$61,157
Interest Income	16,403	-	-	-	-
Transfer from Revenue	1,398,850	1,397,550	1,397,550	1,397,550	1,399,850
Total	<u>\$1,463,823</u>	<u>\$1,446,120</u>	<u>\$1,452,207</u>	<u>\$1,452,207</u>	<u>\$1,461,007</u>
EXPENDITURES					
Interest	\$210,850	\$169,550	\$169,550	\$169,550	\$126,850
Principal	1,180,000	1,220,000	1,220,000	1,220,000	1,265,000
Agent Fees and other	1,913	8,000	8,000	1,500	8,000
Transfer out to Other Fund	16,403	-	-	-	-
Reserve	\$54,657	\$48,570	\$54,657	\$61,157	\$61,157
Total	<u>\$1,463,823</u>	<u>\$1,446,120</u>	<u>\$1,452,207</u>	<u>\$1,452,207</u>	<u>\$1,461,007</u>
BOND SERVICE ACCOUNT - SERIES 2008 (458)					
REVENUE					
Beginning Balance	\$0	\$213,786	\$14,848	\$14,848	\$14,848
Interest Income	14,847	-	-	-	-
Transfer from Revenue	1,720,961	1,753,131	1,753,131	1,753,131	1,753,129
Total	<u>\$1,735,808</u>	<u>\$1,966,917</u>	<u>\$1,767,979</u>	<u>\$1,767,979</u>	<u>\$1,767,977</u>
EXPENDITURES					
Interest	\$1,024,387	\$1,009,500	\$1,009,500	\$1,009,500	\$975,207
Principal	696,573	740,631	740,631	740,631	774,922
Agent Fees and other	-	3,000	3,000	3,000	3,000
Reserve	14,848	213,786	14,848	14,848	14,848
Total	<u>\$1,735,808</u>	<u>\$1,966,917</u>	<u>\$1,767,979</u>	<u>\$1,767,979</u>	<u>\$1,767,977</u>
BOND SERVICE ACCOUNT - SERIES 2010 (449)					
REVENUE					
Beginning Balance	\$0	\$0	\$0	\$0	\$285,095
Transfer in from other funds	-	-	-	527,195	-
Transfer from Revenue	-	-	-	-	1,709,093
Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$527,195</u>	<u>\$1,994,188</u>
EXPENDITURES					
Interest	\$0	\$0	\$0	\$242,100	\$1,418,993
Principal	-	-	-	-	40,000
Agent Fees and other	-	-	-	-	8,000
Reserve	-	-	-	285,095	527,195
Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$527,195</u>	<u>\$1,994,188</u>

	Actual 2008-09	Budget 2009-10	Amended Budget 2009-10	Estimate 2009-10	Budget 2010-11
GENERAL UTILITY RESERVE					
Available Fund Balance	\$6,147,221	\$5,813,259	\$6,444,791	\$6,444,791	\$4,857,292
REVENUES					
Transfer from Revenue	338,507	123,907	123,907	123,907	233,921
Intergovernmental-FEMA/State	-	-	3,372,994	3,372,994	-
Transfer from other funds	216,586	-	-	-	-
Impact Fee Account					
Water Connections	202,103	215,000	215,000	80,000	100,000
Sewer Connections	295,558	265,000	265,000	120,000	120,000
Reuse	3,642	5,000	5,000	5,000	5,000
Interest Earnings	179,489	200,000	200,000	100,000	100,000
Total	1,235,885	808,907	4,181,901	3,801,901	558,921
Estimated Funds Available	\$7,383,106	\$6,622,166	\$10,626,692	\$10,246,692	\$5,416,213
EXPENDITURES					
Water Connection (477)	164,681	100,000	100,000	100,000	100,000
Sewer Connection (501)	57,607	145,579	163,437	65,000	145,579
Lift Station Imp./Expansion (533)	-	300,000	250,000	150,000	580,000
Effluent Reuse (540)	162,918	-	3,249,224	3,249,224	-
Water Systems (450/453/538/539)	71,724	-	73,676	73,676	200,000
Water Treatment Plant (466/467)	-	900,000	203,555	201,500	-
Waste Water Collection (520)	357,605	700,000	782,344	650,000	-
Water Distribution (489)	123,780	75,000	323,665	100,000	-
Miscellaneous Administration (039)	-	-	800,000	800,000	-
Total	938,315	2,220,579	5,945,901	5,389,400	1,025,579
Projected Ending Fund Balance	\$6,444,791	\$4,401,587	\$4,680,791	\$4,857,292	\$4,390,634

Water Administration

Mission Statement

The City of Sarasota Utilities Department strives to enhance the quality of life of all residents by providing safe, reliable, effective service consistent with the vision and goals of the community.

Description of Operations

The Water Administration Division of the Utilities Department includes the following major operations units; water supply from the Verna, Downtown and Bobby Jones Well Fields, water treatment to produce drinking water at the Water Treatment Facility, water distribution, and construction services. The work programs associated with these operations are highly skilled, technical and regulated by several environmental agencies to meet the strictest water quality standards for the health and well being of our community.

Verna, Downtown and Bobby Jones Well Fields:

- Preventative Maintenance, repairs and improvements of 51 wells at Verna, Downtown and Bobby Jones well fields.
- Water quality monitoring and reporting.

Water Treatment Facility:

The City's Water Treatment Plant includes two water treatment processes for the different water sources. Ion exchange is used to soften the Verna groundwater and Reverse Osmosis (RO) is used to treat the Downtown groundwater. These treated waters are blended to meet local, state, and federal drinking water standards.

- Preventative maintenance, repairs and improvements of the Water Treatment Facility and associated infrastructure.
- Facility operations staffed by state certified operators.
- Water quality testing and reporting activities by the City's certified laboratory and chemists at the Water Treatment Facility.

Distribution System:

The utility distribution system includes approximately 290 miles of pipe mains, two booster pump stations with associated ground storage reservoirs and two elevated storage tanks.

- Capital reinvestment projects to improve the mains.
- Leak repairs and emergency response.
- Water meter installation, maintenance and replacements.
- Backflow prevention program.
- Fire hydrant maintenance and testing.
- Isolation valve maintenance and replacements.

Construction Services:

The Construction Services Division of the Utilities Department is divided into two sections.

- General Engineering section supports the City's work programs by providing engineering and inspection services.
- The Capital Projects section provides administration of construction contracts.

CITYWIDE PRIORITIES

PRIORITY - ECONOMIC DEVELOPMENT AND RECOVERY

Strategy

To support new growth, sustain existing enterprises, and prepare the City for economic recovery.

Objective

- Complete a Brownfield Site Rehabilitation Agreement (BSRA) and remediation plan with the Florida Department of Environmental Protection (FDEP) to commence an environmental cleanup of the site (extent of cleanup depends on future anticipated use).

PRIORITY - BUDGET AND FINANCE

Strategy

To balance the City's budget with consideration given to citizen satisfaction, City adopted priorities and organizational health.

Water Administration

Objective

- Consider the adoption of an expansive 'Rate Philosophy' that provides comprehensive direction for departmental efforts to balance budgets with regards to charging for 'personal services', increasing user fees, etc.

PRIORITY - ENVIRONMENTAL SUSTAINABILITY

Strategy

To improve the Community understanding and implementation of sustainability measures be they natural, social or economic resources.

Objective

- Implement results of Energy/Utility reduction report that will result in energy, utility and costs savings and the implementation of sustainable processes across multiple City departments.
- Research opportunities for improved sludge disposal method to include review of innovative and regional alternatives.
- Research and report back to Commission on opportunities to commercialize our treated waste water.
- Continue to support initiatives to include Green Job Training programs such as the meter reading program of 2009.

PRIORITY - QUALITY OF LIFE

Strategy

To preserve and promote the parts of our City that makes us a unique and desirable community to live in.

Objective

- Continue to provide support for youth empowerment/job programs such as Yelda, Man-Up and the Greatness Beyond Measure Teen Summit.
- Spearhead or support initiatives for the educational and employment advancement of adults in the Newtown community.

PRIORITY - OPERATIONAL FOCUS

Strategy

The protection and preservation of our water resources is vital to the social and economic well being and quality of life of the City's residents and visitors. The continued phased capital improvement program for long term water supply and other programs to be funded in this proposed budget ensure our water resources are safe guarded and managed effectively.

Objective

- To ensure potable water meets all applicable regulated water quality standards.
- To ensure water supply withdrawals comply with the terms of the Water Use Permits issued by the Southwest Florida Water Management District (SWFWMD).
- To ensure funding of the capital program meets or exceeds bond covenant requirements.
- To ensure funding of maintenance program results in increased productivity.
- To fund a capital program at a level equal to or greater than 20% of the operating and maintenance budget.

Water Administration

PRIORITY - OPERATIONAL FOCUS

Strategy

Provide a level of service that meets or exceeds the expectations of our customers.

Objective

- To solicit the level of customer satisfaction through the use of a periodic mail-in survey.
- To minimize circumstances that result in low pressure at the point of service.
- To provide a level of service that results in low water pressure service requests in less than 2% of accounts annually.

PERFORMANCE MEASURES

Description	Unit	FY 2008	FY 2009	FY 2010	FY 2011
Output Measure					
Water produced ~ millions of gallons	Number	2,533	2,380	2,400	2,400
Pipe maintained ~ miles	Number	275	275	275	275
Effectiveness Measure					
Enforcement actions by agencies	Number	0	0	0	0
Withdrawals exceeding permit conditions	Number	0	0	0	0
Accounts receiving service requests	Percent	1.0%	1.0%	1.0%	1.0%
Efficiency Measure					
Capital program / O&M budget	Percent	23%	34%	28%	25%
O&M personal services/O&M budget	Percent	51%	50%	49%	50%

Department Expenditures by Cost Center

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Total
039000 Miscellaneous Administration	12,729,763	13,431,979	13,406,419	0	13,406,419
152000 Water Administration	2,263,371	2,380,161	2,477,367	0	2,477,367
153000 Verna Well Field	612,830	670,638	603,504	0	603,504
154000 Downtown Well Field	240,987	255,769	241,300	0	241,300
155000 Water Treatment Facility	3,438,495	3,144,192	3,124,363	0	3,124,363
156000 Distribution System	1,788,943	1,753,244	1,755,703	0	1,755,703
158623 Capital Projects Management	341,862	75,670	87,749	0	87,749
158624 General Engineering	171,781	117,694	46,219	0	46,219
Totals	\$21,588,032	\$21,829,347	\$21,742,624	\$0	\$21,742,624

Department Expenditures By Category

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Totals
Personnel	4,343,028	3,948,076	3,879,452	0	3,879,452
Operating Expenditures	3,735,398	3,600,269	3,539,432	0	3,539,432
Capital Expenditures	0	0	0	0	0
Transfer Expenditures	13,509,606	14,281,002	14,323,740	0	14,323,740
Totals	\$21,588,032	\$21,829,347	\$21,742,624	\$0	\$21,742,624

Water Administration

Personnel Summary

Actual Positions	41.75	39.50	0.00	39.50
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Revenue Summary

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Totals
Charges for Services	13,636,455	14,508,417	14,308,692	0	14,308,692
Interest	-1,724,258	69,559	139,559	0	139,559
Rents & Royalties	42,375	42,890	42,890	0	42,890
Transfers	175,590	0	0	0	0
Intragovernmental Services	39,226	7,000	0	0	0
	\$12,169,388	\$14,627,866	\$14,491,141	\$0	\$14,491,141

Utilities Billing Office

Mission Statement

To accurately record, bill and collect fees for services provided by the Utilities Department to its customers and provide customer service that exceeds expectations by being accessible to our water, sewer, solid waste collections and internal customers in order to give them superior service in an efficient and timely manner.

Description of Operations

The Utilities Billing Office invoices, collects and accounts for all revenue generated by customer water use. All of the Utilities and Solid Waste operations costs are covered by revenue collected by the Billing Office. Activities include:

- Customer services for billing and collection for water use and solid waste services.
- Meter reading, shut-off and turn-on for supply, minor meter maintenance and investigating discrepancies caused from worn or broken meters or leaking pipes.
- Public outreach for programs such as water conservation and irrigation restrictions.

CITYWIDE PRIORITIES

PRIORITY - OPERATIONAL FOCUS

Strategy

Provide a level of service that meets or exceed the expectations of our customers.

Objective

-
- To produce accurate monthly bills.
 - To maintain a consistent number of days in a customer's monthly billing cycle not to exceed plus or minus 5 days.
 - To provide customers with various payment options such as bank drafting and payment over the internet.
 - To respond to customer generated requests for a re-read of the meter within 2 business days.
 - To assist customers with determining fluctuations in water consumption that may be the result of a leak on the property-side.
 - To solicit level of customer satisfaction through the use of a periodic mail-in survey.

PERFORMANCE MEASURES

Description	Unit	FY 2008	FY 2009	FY 2010	FY 2011
Input Measure					
Billing cycle exceeding + or - 5 days	Percent	5%	5%	5%	5%
Output Measure					
Accounts billed monthly	Number	18,941	18,605	18,605	18,900
Meters read monthly	Number	19,300	19,300	19,300	19,310
Efficiency Measure					
Net write-offs / revenues collected	Percent	0.5%	0.5%	0.5%	0.5%

Cost Center Expenditures By Category

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Totals
Personnel	812,692	673,119	615,023	0	615,023
Operating Expenditures	324,651	323,003	450,165	0	450,165
Transfer Expenditures	323	323	323	0	323
Totals	1,137,666	996,445	1,065,511	0	1,065,511

Personnel Summary

Actual Positions	11.00	10.00	0.00	10.00
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Wastewater

Mission Statement

The City of Sarasota Utilities Department strives to enhance the quality of life of all residents by providing safe, reliable, effective service consistent with the vision and goals of the community.

Description of Operations

The wastewater and reclaimed water sections of the Utilities Department includes the following major operations units; wastewater collection/transmission system with 87 lift stations, waste water treatment at the Advanced Wastewater Treatment Facility and production of soil amendment at the Compost Facility. Reclaimed water is produced from the waste water treatment process and distributed through the Urban and Agricultural distribution systems. The work programs associated with these operations are highly skilled, technical and regulated by several environmental agencies to meet the strictest water quality standards for the health and well being of our community.

Collection System:

The Utility collection system includes approximately 260 miles of gravity and force main lines.

- Line cleaning and video to identify damaged and vulnerable areas.
- Line flushing to clear debris and grease build up.
- Capital reinvestment projects to improve lines.
- Leak repairs and emergency response.
- Infiltration and Inflow Prevention Program includes lining leaking pipes, replacing damaged pipes, and rehabing manholes.
- Pilot testing in pipe bioremediation techniques to reduce odor and grease build up and blockages.
- Reporting of all domestic waste discharges.

Lift Stations:

The collection system includes 87 waste water lift stations that require constant operation, maintenance and monitoring.

- Route crews for monitoring operations and identifying issues.
- Preventative maintenance and repairs of motors, pumps, electrical systems and generators.
- Grounds and facility maintenance.
- Injection of pipe bioremediation techniques to reduce odor and grease build up and blockages.

Advanced Waste Water Treatment Facility:

The Advanced Waste Water Treatment Facility (AWTF) includes several stages of treatment to meet secondary drinking water standards and all necessary local, state and federal water quality standards.

- Preventative maintenance, repairs and improvements of the AWTF and associated infrastructure.
- Facility operations staffed by state certified operators.
- Water quality monitoring and reporting activities furnished by the City's certified laboratory and chemists at the AWTF.

Compost Facility:

The Compost Facility provides treatment of the Biosolids generated by the waste water treatment process and mixes the inert waste with sawdust to create a soil amendment.

- Monitoring and reporting activities are supported by the City's certified laboratory and chemists at the AWTF.
- Preventative maintenance, repairs and improvements.

Reclaimed Water Systems:

The product of the Advanced Waste Water Treatment Facility (AWTF) is reclaimed water used for urban and agricultural irrigation. The reclaimed water system includes operation and maintenance of the distribution system, pump station and ridge and furrow irrigation system.

All operations include Emergency Response Requirements.

CITYWIDE PRIORITIES

PRIORITY - QUALITY OF LIFE

Strategy

To preserve and promote the parts of our City that makes us a unique and desirable community to live in.

Wastewater

Objective

- Continue to provide support for youth empowerment/job programs such as Yelda, Man-Up and the Greatness Beyond Measure Teen Summit.
- Spearhead or support initiatives for the educational and employment advancement of adults in the Newtown community.

PRIORITY - OPERATIONAL FOCUS

Strategy

The conservation of our water resources is vital to the social and economic well being and quality of life of our residents and visitors. The reclaimed water program to be funded in this proposed budget ensures conservation of our water resources by providing an alternative source for non potable uses.

Objective

- To ensure reclaimed water meets all applicable regulated water quality standards.
- To ensure domestic wastewater residual meets all applicable class AA standards for distribution and marketing.
- To ensure funding of capital program meets or exceeds bond covenant requirements.
- To ensure funding of maintenance program shows increased productivity.

PRIORITY - OPERATIONAL FOCUS

Strategy

Provide a level of service that meets or exceeds the expectations of our customers.

Objective

- To solicit level of customer satisfaction through use of a periodic mail-in survey.
- To minimize circumstances that result in sewer backups at the point of service.

PERFORMANCE MEASURES

Description	Unit	FY 2008	FY 2009	FY 2010	FY 2011
Output Measure					
Wastewater treated ~ million of gallons	Number	1,952	2,117	2,120	2,120
Pipe maintained ~ miles	Number	326	326	326	326
Effectiveness Measure					
Enforcement actions by agencies	Number	0	0	0	0
Accounts receiving service requests	Percent	2.0%	2.0%	2.0%	2.0%
Compliance samples meeting standards	Percent	100%	100%	100%	100%
Efficiency Measure					
Capital program / O&M budget	Percent	46%	39%	35%	35%
O&M personal services/O&M budget	Percent	44%	47%	46%	45%

Wastewater

Department Expenditures by Cost Center

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Total
170000 Wastewater	1,642,480	1,517,136	1,593,537	0	1,593,537
171000 Collection System	866,518	981,899	923,116	0	923,116
172000 Lift Stations	1,813,658	1,924,715	1,988,643	0	1,988,643
173000 Wastewater Treatment Facility	3,728,839	3,717,164	3,713,663	0	3,713,663
174000 Compost Facility	969,074	1,099,040	885,514	0	885,514
175000 Reclaimed Water System	423,466	393,293	391,221	0	391,221
Totals	\$9,444,035	\$9,633,247	\$9,495,694	\$0	\$9,495,694

Department Expenditures By Category

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Totals
Personnel	4,290,209	4,491,379	4,448,144	0	4,448,144
Operating Expenditures	4,344,223	4,331,482	4,305,515	0	4,305,515
Capital Expenditures	1,560	0	0	0	0
Grants and Aids	33,000	28,050	33,000	0	33,000
Transfer Expenditures	775,043	782,336	709,035	0	709,035
Totals	\$9,444,035	\$9,633,247	\$9,495,694	\$0	\$9,495,694

Personnel Summary

Actual Positions	40.25	40.25	0.00	40.25
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Revenue Summary

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Totals
Charges for Services	16,662,858	17,831,173	17,812,688	0	17,812,688
Interest	1,832,521	0	0	0	0
Other Miscellaneous Revenues	669	0	0	0	0
	\$18,496,048	\$17,831,173	\$17,812,688	\$0	\$17,812,688

Water Utilities Stockroom

Mission Statement

To provide the Utilities Department with the necessary materials and services in the most cost effective manner.

Description of Operations

The Utility Stockroom provides the Utilities Department with administrative assistance for the procurement of goods and services in addition to the warehousing and material handling of frequently used supplies and parts. The Utility Stockroom works closely with the Purchasing Division of the Department of Financial Administration to secure purchasing and service agreements for commodities and services to satisfy the requirements of the Utilities Department.

CITYWIDE PRIORITIES

PRIORITY - OPERATIONAL FOCUS

Strategy

To ensure the Utilities Department has sufficient inventory on hand to deal with ongoing maintenance and emergency responses.

Objective

- To monitor and maintain proper inventory levels.

PERFORMANCE MEASURES

Description	Unit	FY 2008	FY 2009	FY 2010	FY 2011
Output Measure					
Requisitions processed	Number	1,750	1,512	1,250	1,250

Cost Center Expenditures By Category

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Totals
Personnel	73,419	71,012	73,179	0	73,179
Operating Expenditures	101,283	38,344	221,471	0	221,471
Transfer Expenditures	124,544	86,103	16,320	0	16,320
Totals	299,246	195,459	310,970	0	310,970

Personnel Summary

Actual Positions	1.00	1.00	0.00	1.00
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Revenue Summary

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Totals
Charges for Services	0	0	311,695	0	311,695
Other Miscellaneous Revenues	190,962	0	0	0	0
	190,962	0	311,695	0	311,695

Renewal, Replacement & Improvement

Description of Operations

This fund, established pursuant to the water and sewer bond resolution, pays for the cost of unusual or extraordinary maintenance or repairs, the cost of renewals and replacements, the cost of acquiring, installing or replacing equipment, the cost of improvements and provides the local share of any Federal or State assistance program.

Department Expenditures by Cost Center

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Total
450000 Water	755,623	776,068	827,686	0	827,686
453000 Verna Well Field	126,452	149,473	245,250	0	245,250
461000 Downtown Well Field	103,456	57,834	58,000	0	58,000
467000 Water Treatment Facility	411,154	221,000	314,000	0	314,000
477000 Distribution System New Customer	16,579	6,324	0	0	0
489000 Distribution System	881,239	552,750	684,750	0	684,750
500000 Wastewater	109,296	-28,050	29,924	0	29,924
501000 Collection System New Customer	27,538	-2,250	0	0	0
520000 Collection System	1,116,192	1,077,250	707,750	0	707,750
533000 Lift Stations - Capital	309,052	352,500	399,500	0	399,500
538000 Wastewater Treatment Facility	663,107	751,350	483,000	0	483,000
539000 Compost Facility	78,053	263,412	223,000	0	223,000
540000 Reclaimed Water System	120,187	106,850	111,600	0	111,600
Totals	\$4,717,928	\$4,284,511	\$4,084,460	\$0	\$4,084,460

Department Expenditures By Category

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Totals
Personnel	1,279,283	911,028	1,053,002	0	1,053,002
Operating Expenditures	2,144,611	1,587,145	1,646,106	0	1,646,106
Capital Expenditures	747,630	1,107,500	723,250	0	723,250
Transfer Expenditures	546,404	678,838	662,102	0	662,102
Totals	\$4,717,928	\$4,284,511	\$4,084,460	\$0	\$4,084,460

Personnel Summary

Actual Positions	46.00	44.00	0.00	44.00
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Revenue Summary

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Totals
Charges for Services	0	5,500	2,500	0	2,500
Interest	11,607	10,000	0	0	0
Other Miscellaneous Revenues	29,165	10,000	5,000	0	5,000
Transfers	4,056,979	4,892,668	4,333,328	0	4,333,328
All Other Miscellaneous Revenue	-42,610	0	0	0	0
Intragovernmental Services	18,130	0	0	0	0
Totals	\$4,073,271	\$4,918,168	\$4,340,828	\$0	\$4,340,828

General Reserve

Description of Operations

This fund, established pursuant to the water and sewer bond resolution, pays for the cost of improvements, the cost of purchasing or redeeming bonds, the principal and interest on any obligations subordinate to the bonds issued under the resolution, makes up any deficiencies in any of the accounts and pays the cost of any item qualifying as an expenditure of the Renewal, Replacement and Improvement Account.

Department Expenditures by Cost Center

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Total
039000 Miscellaneous Administration	0	0	0	0	0
453000 Verna Well Field	0	0	0	0	0
467000 Water Treatment Facility	0	900,000	0	0	0
477000 Distribution System New Customer	164,681	100,000	100,000	0	100,000
489000 Distribution System	123,780	75,000	0	0	0
501000 Collection System New Customer	57,607	145,579	145,579	0	145,579
520000 Collection System	357,605	700,000	0	0	0
533000 Lift Stations - Capital	0	300,000	580,000	0	580,000
538000 Wastewater Treatment Facility	71,724	0	0	0	0
539000 Compost Facility	0	0	200,000	0	200,000
540000 Reclaimed Water System	162,918	0	0	0	0
Totals	\$938,315	\$2,220,579	\$1,025,579	\$0	\$1,025,579

Department Expenditures By Category

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Totals
Personnel	8,706	0	0	0	0
Operating Expenditures	28,625	300,000	0	0	0
Capital Expenditures	900,984	1,920,579	1,025,579	0	1,025,579
Transfer Expenditures	0	0	0	0	0
Totals	\$938,315	\$2,220,579	\$1,025,579	\$0	\$1,025,579

Personnel Summary

Actual Positions	0.00	0.00	0.00	0.00
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Revenue Summary

	FY 2009 Actual	FY 2010 Budget	FY 2011 Continuation	FY 2011 Issues	FY 2011 Totals
Charges for Services	501,302	485,000	225,000	0	225,000
Interest	179,489	200,000	100,000	0	100,000
Transfers	555,093	123,907	233,921	0	233,921
Totals	\$1,235,884	\$808,907	\$558,921	\$0	\$558,921