



Administrative Regulation No. 030.A005.1201

Downtown Master Plan Procedures

I. Purpose

The purpose of this Administrative Regulation is to set forth general procedures for updating, amending, implementing, and interpreting the Downtown Master Plan.

II. Definitions

1. Downtown Master Plan: aka the City of Sarasota Downtown Master Plan 2020, aka the Community Redevelopment Area Plan, is the document adopted on January 22, 2001 by Resolution No. 01R-1336 as amended.
1. Sarasota City Plan: aka the Comprehensive Plan, is the document adopted on November 10, 1998 by Ordinance No. 98-4061 and Ordinance No. 99-4095 as amended.

III. Procedures

2. Time Period for Major Updates

The City will pursue major updates of the Downtown Master Plan every seven to ten years.

3. Amendments in Interim Years

Amendments to the Downtown Master Plan in interim years (between major Plan updates) will be limited to amendments needed:

- a. to modify policy as a result of significantly changed circumstances or information; or
- b. for the acquisition or disposal of property.

Amendments to the Downtown Master Plan will not be pursued for regulatory actions that have their own review and approval processes (such as the adoption of a new downtown code, rezonings, and amendments to the Engineering Design Criteria Manual); nor for public works and redevelopment projects that are consistent with the planning and design principles of the Downtown Master Plan.

4. Implementation in Interim Years

The City's focus in interim years (between major Plan updates) will be on Downtown Master Plan implementation.

5. Use of the Downtown Master Plan in Implementation

The planning and design principles outlined in Downtown Master Plan will be followed in project implementation. The details of the Downtown Master Plan will be followed unless there are compelling reasons to differ based on existing conditions and/or more detailed information. Project consistency with the Downtown Master Plan will be determined by the Downtown Master Plan Project Team (see item #6 below).

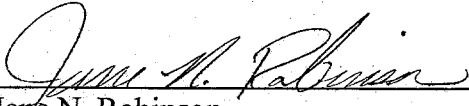
6. Consistency with the Sarasota City Plan

Downtown Master Plan projects shall be consistent with the Sarasota City Plan. Lack of consistency shall be corrected through project modifications or amendments to the Sarasota City Plan.

7. Coordination and Interpretation

A Downtown Master Plan Project Team will meet as needed to coordinate project implementation and provide interpretations on project consistency with the Downtown Master Plan. The Downtown Master Plan Project Team will include the City Manager, the Director of Public Works, The Director of Engineering, the Director of Downtown Redevelopment, and the Director of Planning and Development – or their designees.

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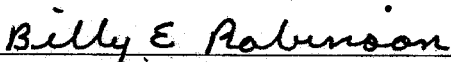
Jane N. Robinson
Director Planning and Development

12-31-01
Date



Michael A. McNees
City Manager

1-29-02
Date



Billy E. Robinson
City Auditor & Clerk

2-19-02
Date



Vance Pagan
Records Manager
Administrative Regulations Chair

2-20-02
Date