

Appendix I

Annual Amendment Schedule ⁽¹⁾

	ACTIVITY	TIME LINE	CUMULATIVE ELAPSED TIME ⁽²⁾
1	REQUEST FOR A PRE-APPLICATION CONFERENCE	RECEIVED BY THE 4 TH WEDNESDAY OF MAY	0 DAYS
2	PRE-APPLICATION CONFERENCE	HELD NO LATER THAN THE 4 TH WEDNESDAY OF JUNE	28 DAYS
3	NEIGHBORHOOD WORKSHOP	HELD NO LATER THAN THE 4 TH WEDNESDAY OF JULY	56 DAYS
4	APPLICATION SUBMITTAL FOR COMPLETENESS REVIEW	RECEIVED NO LATER THAN THE 4 TH WEDNESDAY OF AUGUST	91 DAYS
5	COMPLETENESS REVIEW	COMPLETED NO LATER THAN THE 4 TH WEDNESDAY OF SEPTEMBER	119 DAYS
6	SUBMITTAL OF ADDITIONAL DATA (if necessary)	RECEIVED BY THE 2 ND WEDNESDAY OF OCTOBER	133 DAYS
7	SUBSTANTIVE REVIEW AND ANALYSIS	COMPLETED NO LATER THAN THE 2 ND WEDNESDAY OF DECEMBER	197 DAYS
8	LOCAL PLANNING AGENCY PUBLIC HEARING	COMPLETED NO LATER THAN THE 4 TH WEDNESDAY OF JANUARY	239 DAYS
9	CITY COMMISSION ⁽³⁾ PUBLIC HEARING	COMPLETED NO LATER THAN THE 3 RD WEDNESDAY OF MARCH	295 DAYS
-----SEE NOTE #1 BELOW-----			
10	REVIEW OF CITY COMMISSION ACTION (STEP 9) COORDINATED BY DCA AND COMMENTS SUBMITTED	COMPLETED NO LATER THAN THE 4 TH MONDAY OF MAY	363 DAYS
11	LOCAL PLANNING AGENCY FINAL REVIEW AND ACTION, AS NEEDED	COMPLETED NO LATER THAN THE 2 ND MONDAY OF JULY	412 DAYS
12	CITY COMMISSION SECOND PUBLIC HEARING	COMPLETED NO LATER THAN THE 2 ND MONDAY OF AUGUST	440 DAYS
13	ADOPTION AND FORWARD TO DCA FOR COMPLIANCE REVIEW	COMPLETED NO LATER THAN THE 3 RD MONDAY OF SEPTEMBER	475 DAYS
14	NOTICE OF COMPLIANCE BY DCA APPEAL PERIOD AND EFFECTIVE DATE IF NO APPEAL	COMPLIANCE REVIEW COMPLETED BY DCA 45 DAYS AFTER RECEIPT OF AMENDMENT; EFFECTIVE DATE IS 22 DAYS AFTER ISSUANCE OF DCA NOTICE OF INTENT	520 DAYS

NOTES:

- (1) Comprehensive Plan amendments that qualify as small scale development activities are processed through step #9 only and are not required to be reviewed by the Department of Community Affairs nor is a second public hearing required by either the Local Planning Agency or the City Commission.
- (2) Values found under the “Cumulative Elapsed Time” column are approximate and will vary with changing calendar years.
- (3) Approval of a small scale development activity by the City Commission (See Step 9 above) becomes effective 31 days after the ordinance is adopted (on second reading) unless an administrative challenge is filed.