

Division 6. Development Review Committee**Section III-601. Membership**

The Development Review Committee (DRC) shall consist of a representative from each of the following departments, as well as any additional members of the administration and any other governmental agencies whom the City Manager may from time to time appoint to the committee:

- A. Building, Zoning and Code Enforcement Department
- B. Engineering Department
- C. Planning and Development Department
- D. Police Department
- E. Public Works Department
- F. Neighborhood Development Department

The Director of Planning shall coordinate all applications for development approval reviewed by the DRC.

Section III-602. Responsibilities

- A. A representative of each department which is a member of the DRC will review the applications for development approval, street vacations, and zoning text amendments and prepare comments which address the application of all applicable Codes and any other issues with the proposed development. The DRC shall meet as a group to consider the comments of each department.
 - 1. The following are the types of applications for development approval that the DRC shall review, in addition to requests for street vacations and zoning text amendments:
 - a. Site Plans
 - b. Rezoning
 - c. Preliminary and final plats
 - d. Conditional uses
 - e. Development orders for developments of regional impact
 - f. Comprehensive plan amendments
 - g. Developments agreements
 - h. "G" Zone Waivers
- B. The DRC may conduct pre-application meetings.

ARTICLE III: Decision Making and Administrative Bodies

C. The DRC may review any other applications for development approval that the City Manager may request.

Section III-603. Procedures

The DRC shall meet on a regular basis to review all applications for development approval, street vacations, and zoning text amendments that have been determined to be complete. Such meetings shall be open to the public, but participation shall be limited to committee members, unless a member of the committee requests information of an applicant. At the conclusion of the DRC review, the Planning Department shall collect the comments of the other departments, and prepare a written staff analysis of the issues.